

1. 6:00 P.M. Committee Agenda (PDF)

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/83695736417?](https://us02web.zoom.us/j/83695736417?pwd=EHHLDWLJMZNMD3R5CEL3Y1ZAYW1AZZ09)

[PWD=EHHLDWLJMZNMD3R5CEL3Y1ZAYW1AZZ09](https://us02web.zoom.us/j/83695736417?pwd=EHHLDWLJMZNMD3R5CEL3Y1ZAYW1AZZ09)

Meeting ID: 836 9573 6417

Passcode: 902898

One tap mobile

+13126266799,,83695736417# US (Chicago)

+19294362866,,83695736417# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 836 9573 6417

Find your local number: [HTTPS://US02WEB.ZOOM.US/U/KCZCWSBTPL](https://us02web.zoom.us/j/83695736417?pwd=EHHLDWLJMZNMD3R5CEL3Y1ZAYW1AZZ09)

Documents:

[COMMITTEE AGENDA.PDF](#)

2. 7:00 P.M. Board Of Trustees Regular Meeting Agenda (PDF)

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/83074026215?](https://us02web.zoom.us/j/83074026215?pwd=QVJDNFJ3R1UROFLUEGLKKZBFN3L2ZZ09)

[PWD=QVJDNFJ3R1UROFLUEGLKKZBFN3L2ZZ09](https://us02web.zoom.us/j/83074026215?pwd=QVJDNFJ3R1UROFLUEGLKKZBFN3L2ZZ09)

Meeting ID: 830 7402 6215

Passcode: 036466

One tap mobile

+13126266799,,83074026215# US (Chicago)

+19294362866,,83074026215# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

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Find your local number: [HTTPS://US02WEB.ZOOM.US/U/KCX0YYR3XQ](https://us02web.zoom.us/j/83074026215?pwd=QVJDNFJ3R1UROFLUEGLKKZBFN3L2ZZ09)

Documents:

[BOARD AGENDA.PDF](#)

3. 2/2/21 Agenda Packet (PDF)

Documents:

[2-2 AGENDA PACKET.PDF](#)

Pursuant to Public Act 228 of 2020, the Township Board will conduct its February 2, 2021 meeting remotely. To access the remote meeting visit <https://us02web.zoom.us/j/83695736417?pwd=eHhLdWlJMzNMd3R5cEl3Y1ZaYW1aZz09> and enter password 902898 or visit zoom.us (meeting ID 8369573641)

## DELHI CHARTER TOWNSHIP COMMITTEE OF THE WHOLE

Community Services Center  
2074 Aurelius Road, Holt, MI 48842  
(517) 694-2137

Tuesday  
February 2, 2021

**6:00 p.m.**

Agenda

- A. Presentation on Holt Public School District's School Resource Officer
- B. Department of Public Services – January Activity Report

Public Comment

Pursuant to Public Act 228 of 2020, the Township Board will conduct its February 2, 2021 meeting remotely. To access the remote meeting visit <https://us02web.zoom.us/j/83074026215?pwd=QVJDNEFJ3R1UrOFIUeG1kKzBFN3l2Zz09> and enter password 036466 or visit [zoom.us](https://zoom.us) (meeting ID 83074026215)

## DELHI CHARTER TOWNSHIP BOARD MEETING

2074 Aurelius Road, Holt 48842 (517) 694-2137

Tuesday, February 2, 2021

7:00 p.m.

### Agenda

Call the Meeting to Order

Roll Call

Protocol for Comments from the Public during Virtual Meetings – To ensure the integrity and productiveness of the Township Board meeting while using virtual/web meetings the following guidelines will be followed: 1 – All participants except the Board will be kept on mute until such time that public comments are appropriate; 2 – Comments shall be limited to 90 seconds; 3 – To comment on an agenda item during that item select the “raise hand” feature located at the bottom of your zoom screen. The moderator will announce you by name and then unmute you. You will have 90 seconds to speak only on that agenda item before being placed back on mute; 4 – General Comments will be limited to the end of the meeting only. To make a general comment select the “raise hand” feature located at the bottom of your zoom screen. The moderator will unmute you when it is your turn to comment. You will have 90 seconds to speak on any Township related matter before being placed on mute again.

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Set/Adjust Agenda

### Unfinished Business

### Consent Agenda

1.
  - a) Approval of Minutes – Committee Meeting of January 19, 2021
  - b) Approval of Minutes – Regular Meeting of January 19, 2021
  - c) Approval of Claims – January 26, 2021
  - d) Approval of Payroll – January 21, 2021

### Zoning and Development

### New Business

2. Amendment No. 1 to Resolution No. 2020-017 – Amend Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for Exemptions from Property Taxes

## Items Removed From Consent Agenda For Discussion

### Late Agenda Items

- 3.
- 4.
- 5.

### Reports

6. Supervisor:
7. Treasurer:
8. Clerk:
9. Trustees:
10. Manager:

### General Comments

Please see "Protocol for Comments from the Public during Virtual Meetings "at beginning of the Agenda for instructions on how to make a general comment.

### Adjournment

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Tuesday  
February 2, 2021

**6:00 p.m.**

Agenda

- A. Presentation on Holt Public School District's School Resource Officer
- B. Department of Public Services – January Activity Report

Public Comment

**Presentation on Holt Public  
School District's School Resource  
Officer**

**Verbal**

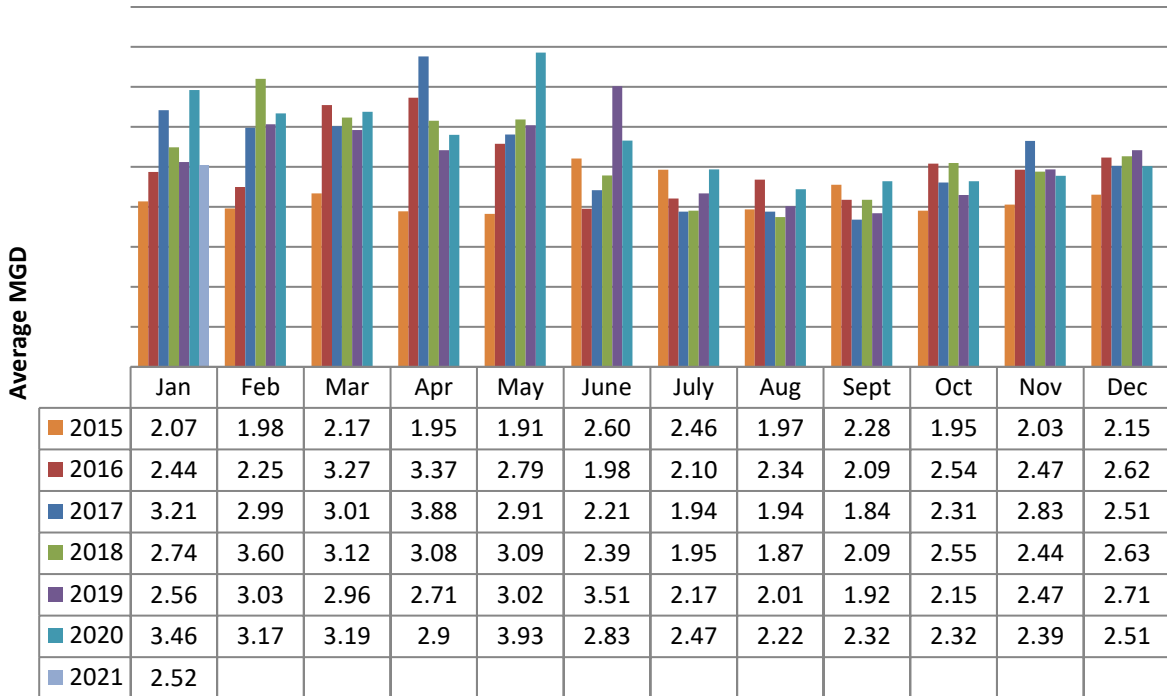


# DEPARTMENT OF PUBLIC SERVICES

## Monthly Report

### January 2021

**Flow Data – (Million Gallons per Day of water processed by the plant)**

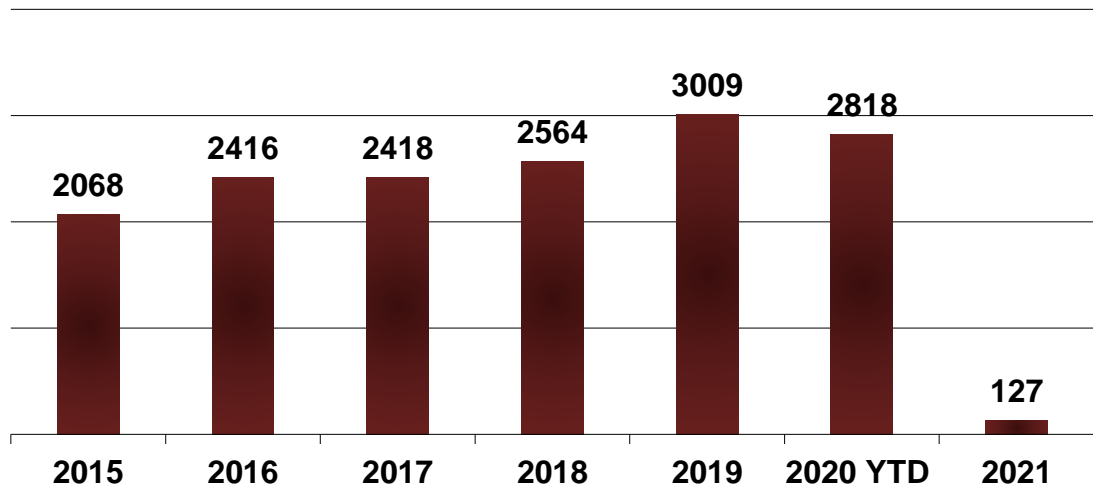


#### Lab

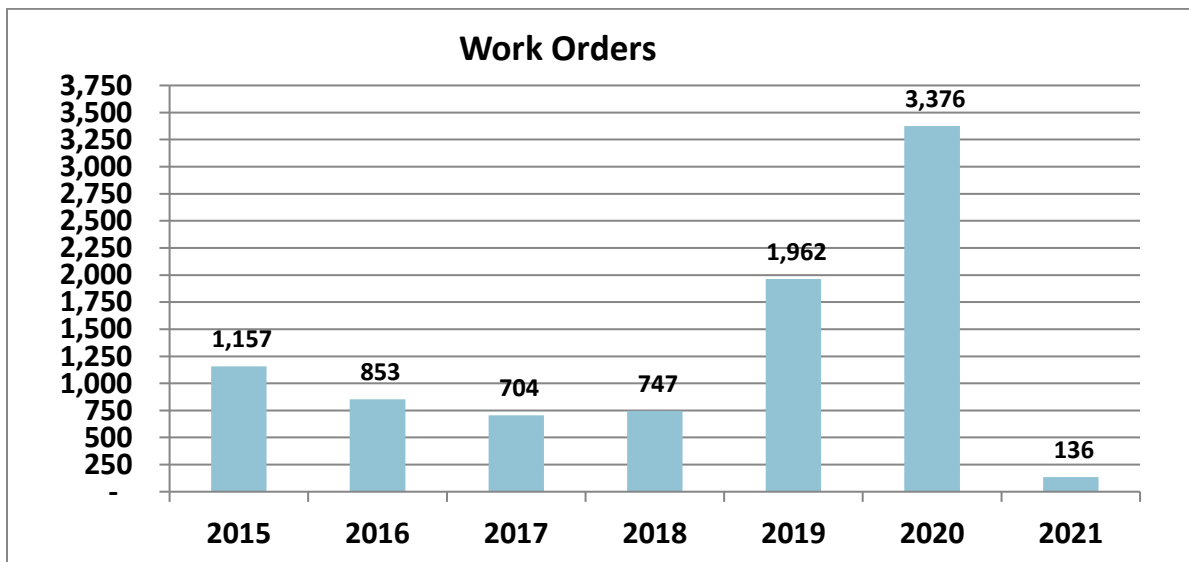
Tests Run For		% Passing
Permit Compliance	239	
Process Control	2047	
Quality Control	41	99%
Check Samples	4	100%
DMRQA-Study 36 Proficiency		
Miscellaneous Sampling	12	
<b>Totals</b>	<b>2343</b>	<b>100%</b>
<b>Tests Run For</b>		<b>% Passing</b>



## Miss Digs Performed



## Maintenance

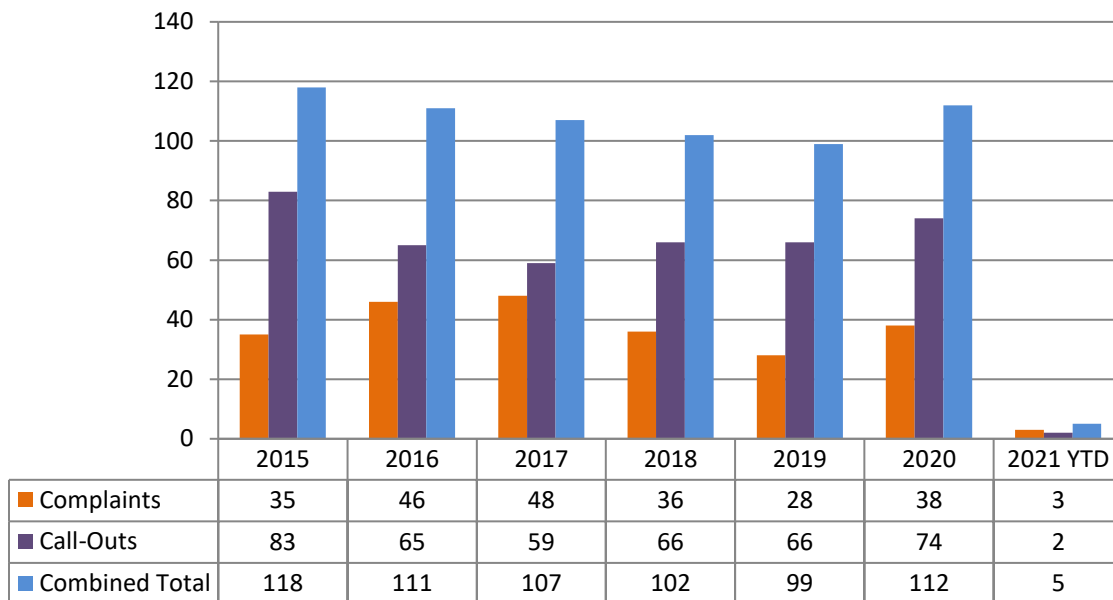


*Note: Below are highlights of some of the repairs performed.*

- Inspected tower to ensure all arms flowing freely
- Loaded and hauled cornstarch for digester
- Flush Primary scum pit
- Changed depacker screens to 5/8"
- Rebuilt meso compressor

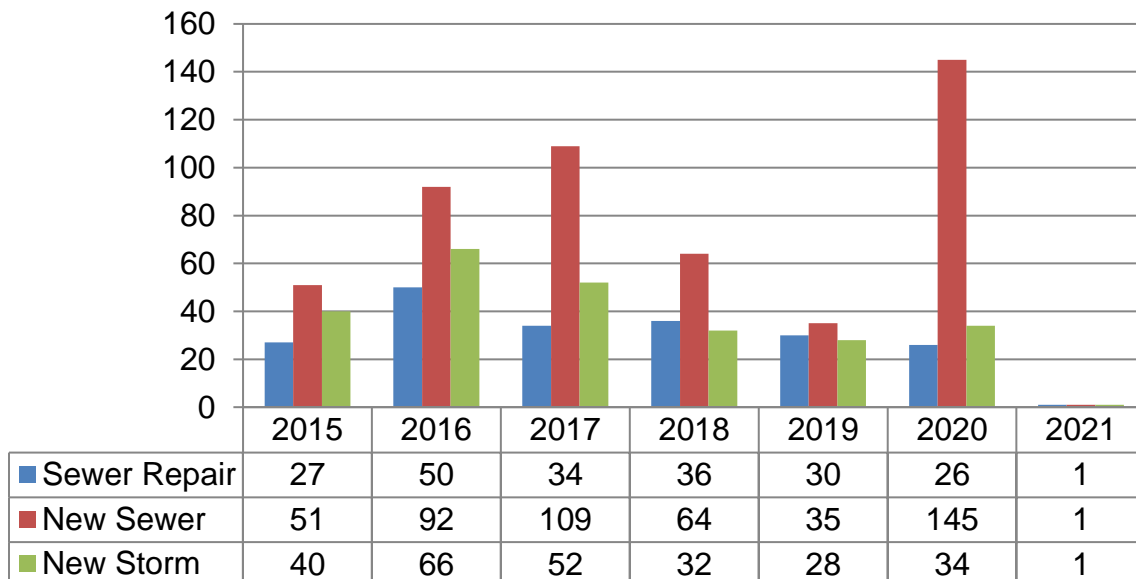
## Service Calls

### Collections Unscheduled Service Calls

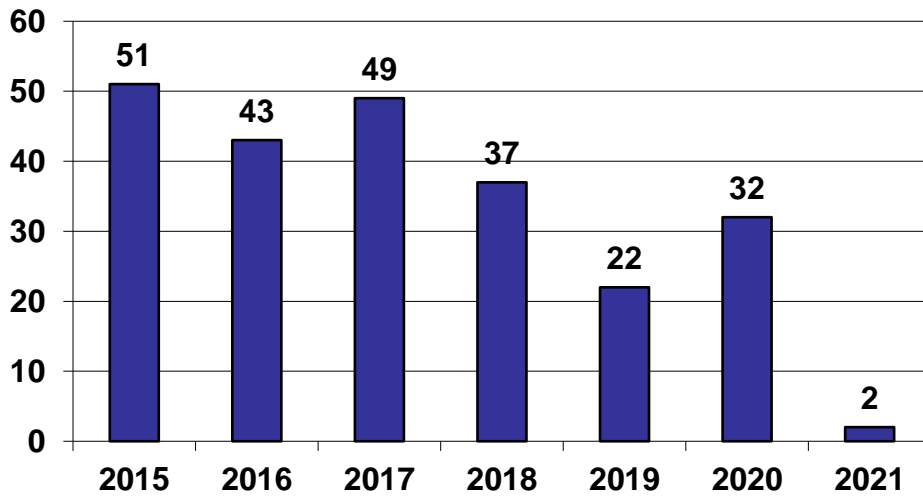


## Sanitary Sewer Permits

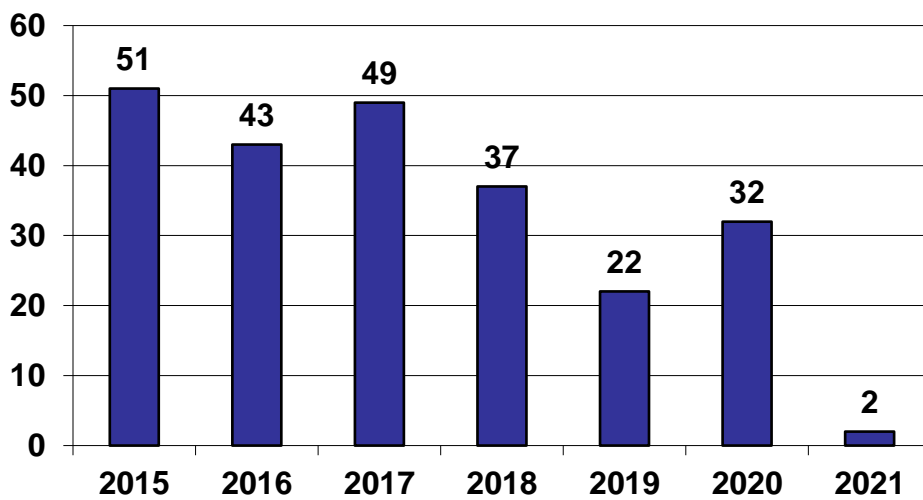
### Sanitary Sewer Permits Issued



## Sanitary Sewer Inspections Performed



## Storm Sewer Inspections Performed



## Stormwater

On Wednesday January 20<sup>th</sup>, the Director of Public Services and the Environmental Coordinator took part in the Greater Lansing Regional Committee for Stormwater Management (GLRC) Public Education Committee (PEP) Zoom meeting.

## Industrial Pretreatment Program

January IPP Activities		
<b>Review/Approval</b>		
Building Plan Approval	1/6/2021	2121 Cedar - Estes Leadly Funeral Home
Building Plan Approval	1/7/2021	4052 Legacy - Great Lakes Center for Rheumatology
Site Plan Review	1/25/2021	2560 Eaton Rapids Rd. - Life Christian Church
<b>Inspections - Industrial Pretreatment</b>		
Pratt & Whitney Auto Air	1/29/2021	1781 Holloway Drive

Thirty-six (36) grease traps were inspected at local businesses; two (2) needed service.

## Community Outreach

The Christmas tree drop off was held at the Recycle Center during the entire month of January.

## New Construction

Meadow Ridge phase 8 is complete and nearing Board acceptance.

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## DELHI CHARTER TOWNSHIP BOARD MEETING

2074 Aurelius Road, Holt 48842 (517) 694-2137

Tuesday, February 2, 2021

7:00 p.m.

### Agenda

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Protocol for Comments from the Public during Virtual Meetings – To ensure the integrity and productiveness of the Township Board meeting while using virtual/web meetings the following guidelines will be followed: 1 – All participants except the Board will be kept on mute until such time that public comments are appropriate; 2 – Comments shall be limited to 90 seconds; 3 – To comment on an agenda item during that item select the “raise hand” feature located at the bottom of your zoom screen. The moderator will announce you by name and then unmute you. You will have 90 seconds to speak only on that agenda item before being placed back on mute; 4 – General Comments will be limited to the end of the meeting only. To make a general comment select the “raise hand” feature located at the bottom of your zoom screen. The moderator will unmute you when it is your turn to comment. You will have 90 seconds to speak on any Township related matter before being placed on mute again.

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### Zoning and Development

### New Business

2. Amendment No. 1 to Resolution No. 2020-017 – Amend Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for Exemptions from Property Taxes

## Items Removed From Consent Agenda For Discussion

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- 3.
- 4.
- 5.

### Reports

6. Supervisor:
7. Treasurer:
8. Clerk:
9. Trustees:
10. Manager:

### General Comments

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Recommended Motion:

To approve the Consent Agenda as presented.

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON JANUARY 19, 2021**

---

The Delhi Charter Township Board of Trustees, pursuant to Public Act 228 of 2020, conducted its regular January 19, 2021 meeting remotely. Supervisor Hayhoe called the meeting to order at 6:00 p.m.

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Tom Lenard,  
Trustees Pat Brown, Matt Lincoln, TyJuan Thirdgill

Members Absent: Trustee DiAnne Warfield

**BUSINESS**

**COMMUNITY DEVELOPMENT DEPARTMENT – DECEMBER ACTIVITY REPORT**

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The Board reviewed the Community Development Department December Activity Report (ATTACHMENT I).

Twp. Mgr. Miller gave an overview of the Community Development Department December activity report.

**FIRE DEPARTMENT – DECEMBER ACTIVITY REPORT**

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The Board reviewed the Fire Department December Activity Report (ATTACHMENT II).

Brian Ball, Fire Chief gave an overview of 2020 Fire Department activities.

**INGHAM COUNTY SHERIFF’S OFFICE/DELHI DIVISION – DECEMBER ACTIVITY REPORT**

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The Board reviewed the Ingham County Sheriff’s Office/Delhi Division December Activity Report (ATTACHMENT III).

Lt. Eric Jungel, Ingham County Sheriff’s Office/Delhi Division gave on overview of the Ingham County Sheriff’s Office/Delhi Division December activity report.

**PUBLIC COMMENT** – None

**ADJOURNMENT**

Meeting adjourned at 6:48 p.m.

Date: February 2, 2021

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: February 2, 2021

\_\_\_\_\_  
John Hayhoe, Supervisor

/am

SUBJECT TO APPROVAL



**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JANUARY 19, 2021**

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The Delhi Charter Township Board of Trustees, pursuant to, Public Act 228 of 2020, conducted its regular January 19, 2021 meeting remotely. Supervisor Hayhoe called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor John Hayhoe, Holt, MI; Clerk Evan Hope, Holt, MI; Treasurer Tom Lenard, Holt, MI; Trustees Pat Brown, Holt, MI; Matt Lincoln, Holt, MI; TyJuan Thirdgill, Holt, MI

Members Absent: Trustee DiAnne Warfield

**CONSENT AGENDA**

- A. Approval of Minutes – Regular Meeting of December 15, 2020
- B. Approval of Claims – December 17, 2020 (ATTACHMENT I)
- C. Approval of Claims – January 12, 2021 (ATTACHMENT II)
- D. Approval of Payroll – December 23, 2020 (ATTACHMENT III)
- E. Approval of Payroll – January 7, 2021 (ATTACHMENT IV)
- F. Appointment to the Delhi Township Zoning Board of Appeals – Janet Arcuicci (ATTACHMENT V)

**Thirdgill moved, Brown supported, to approve the Consent Agenda as presented.**

A Roll Call Vote was recorded as follows:

Ayes: Brown, Hayhoe, Hope, Lenard, Lincoln, Thirdgill

Absent: Warfield

**MOTION CARRIED**

**ZONING AND DEVELOPMENT**

**REZONING CASE #20-901 – AURELIUS ROAD – TAX PARCEL #33-25-05-26-100-012 – A-1, AGRICULTURAL TO R-1C, ONE-FAMILY MEDIUM DENSITY RESIDENTIAL (ZONING ORDINANCE NO. 643)**

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The Board reviewed a memorandum dated January 13, 2021 from Twp. Mgr. Miller (ATTACHMENT VI).

**Lincoln moved, Lenard supported, to approve the rezoning of Case #20-901 for property located on Aurelius Road and identified as a part of Tax Parcel #33-25-05-26-100-012 containing 0.85 acres, from A-1: Agricultural to R1-C: One-Family**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JANUARY 19, 2021**

---

**Medium-Density Residential, as recommended by the Planning Commission at its December 14, 2020 meeting, based on it being consistent with purpose and intent of the Zoning Ordinance, being compatible with the existing and anticipated development in the area, and pursuant to the Master Plan (Zoning Ordinance No. 643).**

Trustee Brown requested to abstain on this item as he is the applicant and property owner.

**Hope moved, Thirdgill supported, to allow Trustee Brown to abstain from voting on Agenda Item No. 2.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Lincoln, Thirdgill, Brown

Absent: Warfield

**MOTION CARRIED**

**Roll Call on the Main Motion**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Lincoln, Thirdgill

Absent: Warfield

Abstained: Brown

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

Supervisor Hayhoe reported that Township offices, which have been closed due to COVID-19, have re-opened effective January 19, 2021.

**TREASURER**

Treasurer Lenard reported on the Pay Safe, Stay Safe initiative that was launched to encourage residents to pay their bills by mail, placing them in the drop box, or online.

Treasurer Lenard reported that his office has to-date collected 68.2% of the Winter Tax Roll.

Treasurer Lenard reported on the December 2020 State Revenue Sharing.

Treasurer Lenard reported on a welcome letter that is being drafted to provide new residents with valuable township information.

**PUBLIC HEARING – 7:15 P.M.**

**APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION (IFT) – MOLDED PLASTICS INDUSTRIES**

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**Hope moved, Lincoln supported, to open the public hearing on the Application for Industrial Facilities Tax Exemption (IFT) – Molded Plastics Industries.**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JANUARY 19, 2021**

---

A Roll Call Vote was recorded as follows:

Ayes: Hope, Lenard, Lincoln, Thirdgill, Brown, Hayhoe

Absent: Warfield

**MOTION CARRIED**

Twp. Mgr. Miller gave a brief overview of Public Act 198 of 1974 and the Industrial Facilities Tax Exemption application submitted by Molded Plastics.

Treasurer Lenard asked the procedure for the company to inform the Township on job creation. Twp. Mgr. Miller stated that the company will submit a bi-annual report to her.

There were no comments from the public during this hearing.

Motion to Close Public Hearing – 7:30 p.m.

**Hope moved, Thirdgill supported, to close the public hearing.**

A Roll Call Vote was recorded as follows:

Ayes: Lenard, Lincoln, Thirdgill, Brown, Hayhoe, Hope

Absent: Warfield

**MOTION CARRIED**

**NEW BUSINESS**

**RESOLUTION NO. 2021-001 WHICH APPROVES THE APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION (IFT) – MOLDED PLASTICS INDUSTRIES**

---

The Board reviewed a memorandum dated January 11, 2021 from Twp. Mgr. Miller (ATTACHMENT VII).

**Lenard moved, Hope supported, to adopt Resolution No. 2021-001 which approves the Application for Industrial Facilities Tax (IFT) Abatement Certificate for Molded Plastics Industries.**

A Roll Call Vote was recorded as follows:

Ayes: Lincoln, Thirdgill, Brown, Hayhoe, Hope, Lenard

Absent: Warfield

**MOTION CARRIED**

**REPORTS cont'd**

**TRUSTEES**

Trustee Thirdgill

Trustee Thirdgill reported on small business State of Michigan grants and asked if the Township could help get this information to their residents.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JANUARY 19, 2021**

---

Trustee Brown

Trustee Brown reported that the Holt Business Alliance assists with getting information out regarding grants for areas businesses and echoed Trustee Thirdgill's suggestion.

Trustee Lincoln

Trustee Lincoln reported on a recent Michigan Townships Association training that he attended.

**TOWNSHIP MANAGER**

Twp. Mgr. Miller reported on a video representation of Esker Landing that was recently released. Additional videos will be released showcasing various Delhi Township parks. The next video to be released will showcase the John Taylor Memorial Park.

Twp. Mgr. Miller reported that the Team Expectations meeting is scheduled for March 9, 2021 at the Sam Corey Senior Center.

Twp. Mgr. Miller reported that she is working with the Township's legal counsel, the Lansing Board of Water and Light and their legal counsel on the renewal of our service agreement with the Board of Water and Light in regard to the collection of franchise fees.

Twp. Mgr. Miller reported on the opportunity to participate in the State of Michigan Workshare program through March 14, 2021 which will save the Township approximately \$45,000 during approximately 8 weeks.

**LIMITED PUBLIC COMMENTS** – None

**ADJOURNED**

The meeting's Zoom feed was ended abruptly due to the meeting being hacked at 7:37 p.m.

The meeting reconvened and adjourned at 7:51 p.m. with Supervisor Hayhoe, Clerk Hope, Treasurer Lenard and Trustee Thirdgill present.

**Thirdgill moved, Lenard supported, to adjourn the January 19, 2021 meeting.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Thirdgill

Absent: Brown, Lincoln, Warfield

Date: February 2, 2021

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: February 2, 2021

\_\_\_\_\_  
John Hayhoe, Supervisor

/am

SUBJECT TO APPROVAL

# ACCOUNTS PAYABLE APPROVAL

January 26, 2021

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated January 26, 2021 numbered 100556 thru 100622 & ACH 7350 thru 7367. Every invoice has a payment authorizing signature(s).

Dated: January 26, 2021

\_\_\_\_\_  
Jaymie Guzzo, Accounting Clerk

## II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated January 26, 2021 show payments made from the following funds:

General Fund	\$	528,533.43
Fire Fund		18,610.93
Police Fund		2,400.00
Parks, Trails, & Recreation Fund		13,224.51
Fire EMS Equipment & Vehicle		4,082.21
Brownfield Fund		378.00
Downtown Development Fund		40,480.04
Sewer Fund		85,090.34
Local Brownfield Revolving Fund		378.00
Current Tax Account		3,419.07
Grand Total	\$	<u>696,596.53</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax Account	\$	3,419.07
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**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$20,000.00 have been approved by general policy or previous motions of the board.

\_\_\_\_\_  
Tracy Miller, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Thomas Lenard, Treasurer

**IV Board Audit and Approval:** At a regular meeting of the Township Board held on February 2, 2021 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_ yes votes and \_\_\_\_ no votes (\_\_\_\_ absent) that the list of claims dated January 26, 2021 was reviewed, audited and approved

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
EXP CHECK RUN DATES 01/13/2021 - 01/26/2021

Vendor	Invoice Desc.	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	172.75
MERIDIAN TOWNSHIP FIRE DEPART	ALAIEDON STANDBY FEE	3,310.66
	Total For Dept 000.00	3,483.41
Dept 171.00 MANAGER		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,780.58
DELTA DENTAL PLAN OF	DENTAL INSURANCE	342.48
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	182.54
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.12
REVORE LAW FIRM P.L.C.	LEGAL FEES	200.00
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	62.26
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	31.13
BYRUM & FISK ADVOCACY	COMMUNICATION CONSULTING	3,500.00
VERIZON WIRELESS	CELLULAR	105.93
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	2,762.64
	Total For Dept 171.00 MANAGER	9,969.68
Dept 191.00 ACCOUNTING		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	463.42
DELTA DENTAL PLAN OF	DENTAL INSURANCE	36.69
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	45.28
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	0.71
GOVERNMENT FINANCE OFFICERS	GFOA MEMBERSHIP	225.00
MANER COSTERISAN	ACCOUNTING SERVICES	1,320.00
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	517.91
	Total For Dept 191.00 ACCOUNTING	2,609.01
Dept 215.00 CLERK		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,614.75
DELTA DENTAL PLAN OF	DENTAL INSURANCE	251.70
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	132.84
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	64.42
REVORE LAW FIRM P.L.C.	LEGAL FEES	100.00
VERIZON WIRELESS	CELLULAR	35.40
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	1,154.08
USA TODAY NETWORK	PUBLISHING/LEGAL NOTICES	596.00
	Total For Dept 215.00 CLERK	5,949.19
Dept 228.00 INFORMATION TECHNOLOGY		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,112.23
DELTA DENTAL PLAN OF	DENTAL INSURANCE	68.77
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	55.13
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	0.71
AD-INK & TONER SUPPLY	INK CARTRIDGES	224.87
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	1,381.32
	Total For Dept 228.00 INFORMATION TECHNOLOGY	2,843.03

Dept 253.00 TREASURERS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,390.29
DELTA DENTAL PLAN OF	DENTAL INSURANCE	182.93
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	87.52
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.83
BRINK'S INCORPORATED	BRINKS SERVICES	526.45
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	1,381.32
	Total For Dept 253.00 TREASURERS	3,571.34

Dept 257.00 ASSESSING		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	926.84
DELTA DENTAL PLAN OF	DENTAL INSURANCE	265.01
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	127.25
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.12
KCI	2021 PERSONAL PROPERTY STMTS	442.35
REVORE LAW FIRM P.L.C.	LEGAL FEES	3,400.00
	Total For Dept 257.00 ASSESSING	5,163.57

Dept 265.00 BUILDING & GROUNDS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,614.75
DELTA DENTAL PLAN OF	DENTAL INSURANCE	219.62
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	153.04
MODEL COVERALL SERVICE	UNIFORMS	29.00
MODEL COVERALL SERVICE	UNIFORMS	29.00
GRANGER	MONTHLY DUMPSTER SERVICE	70.41
HONEYWELL INTERNATIONAL INC	MAINTENANCE AGREEMENT 2/1/21-4/30/21	10,133.28
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/CSC	1,050.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/SHERIFF	630.00
SAFETY SYSTEMS, INC	FIRE ONLY MONITORING / DDA	114.00
SAFETY SYSTEMS, INC	FIRE / BURGLAR ALARM MONITORING	81.00
SAFETY SYSTEMS, INC	FIRE ALARM MONITORING / CSC	129.00
VERIZON WIRELESS	CELLULAR	88.84
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	650.54
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	138.36
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	349.80
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	54.80
CONSUMERS ENERGY	ELECTRIC 4149 WILLOUGHBY	109.18
CONSUMERS ENERGY	ELECTRIC 2004 AURELIUS	165.72
CONSUMERS ENERGY	ELECTRIC 2045 CEDAR #A	866.89
CONSUMERS ENERGY	ELECTRIC 2045 CEDAR #B	245.27
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS	3,176.82
CONSUMERS ENERGY	GAS 2074 AURELIUS	1,503.11
CONSUMERS ENERGY	GAS 2045 CEDAR	436.30
MENARDS LANSING SOUTH	FIRE DEPARTMENT WIRING	12.72
BYRUM ACE HARDWARE	BOLT	1.55
TASMANIAN TIRE CO.	X-MARK MOWER TIRE REPAIR	26.00
THE PARTS PLACE	GREASE FOR EQUIPMENT	65.60
TASMANIAN TIRE CO.	TIRES - TRUCK 461	746.00
TASMANIAN TIRE CO.	TIRES TRUCK 425	708.00
TASMANIAN TIRE CO.	CREDIT - RETURNED TIRES FOR TRUCK 425	(746.00)
TASMANIAN TIRE CO.	TIRES FOR TRUCK 425	746.00
THE PARTS PLACE	GREASE FITTING FOR BACKHOE	15.26
	Total For Dept 265.00 BUILDING & GROUNDS	25,613.86

Dept 281.00 STORMWATER		
INGHAM COUNTY DRAIN COMM	2020 DRAIN ASSESSMENTS	32,243.92
INGHAM COUNTY DRAIN COMM	2020 DRAIN ASSESSMENTS	280,864.14
INGHAM COUNTY DRAIN COMM	2020 DRAIN ASSESSMENTS	122,811.47
	Total For Dept 281.00 STORMWATER	<u>435,919.53</u>

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS	9,600.84
CONSUMERS ENERGY	LIGHTING 2116 CEDAR	233.31
CONSUMERS ENERGY	LIGHTING 2228 AURELIUS	74.23
CONSUMERS ENERGY	LIGHTING 3970 HOLT	67.94
CONSUMERS ENERGY	LIGHTING 4115 HOLT	111.64
	Total For Dept 446.00 INFRASTRUCTURE	<u>10,087.96</u>

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	5,746.52
DELTA DENTAL PLAN OF	DENTAL INSURANCE	484.63
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	214.07
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	4.25
REVORE LAW FIRM P.L.C.	LEGAL FEES	1,900.00
ASSOCIATED GOVERNMENT	DECEMBER AGS BILLING	5,736.90
VERIZON WIRELESS	CELLULAR	221.50
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	2,762.64
USA TODAY NETWORK	PUBLISHING/LEGAL NOTICES	202.00
USA TODAY NETWORK	PUBLISHING/LEGAL NOTICES	452.00
AMERICAN PLANNING	MEMBERSHIP RENEWAL	654.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	<u>18,378.51</u>

Dept 850.00 OTHER FUNCTIONS		
MEDICAL MANAGEMENT SYSTEMS	AMBULANCE BILLING FEES	4,304.53
INGHAM COUNTY TREASURER	PRE ADMIN PREV YEARS REFUND	639.81
	Total For Dept 850.00 OTHER FUNCTIONS	<u>4,944.34</u>

Total For Fund 101 GENERAL FUND	<u><u>528,533.43</u></u>
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Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	7,600.23
DELTA DENTAL PLAN OF	DENTAL INSURANCE	1,330.51
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	860.39
BARYAMES CLEANERS	UNIFORM CLEANING	180.45
REVORE LAW FIRM P.L.C.	LEGAL FEES	400.00
HOLT ALLIANCE	2021 HOLT BUSINESS ALLIANCE DUES	130.00
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	126.00
APPLIED IMAGING	COPY MACHINE CONTRACT/COPIES	926.65
VERIZON WIRELESS	CELLULAR	1,018.53
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	5,585.32
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	44.92
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	44.00
BYRUM ACE HARDWARE	MISC STATION SUPPLY	17.18
BYRUM ACE HARDWARE	MISC STATION SUPPLIES	9.59
BYRUM ACE HARDWARE	MISC STATION SUPPLIES	68.58
MICHIGAN COMPANY	MISC STATION - SOAP	56.41
THE PARTS PLACE	EARPLUGS	59.10
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	153.07
	Total For Dept 336.00 FIRE DEPARTMENT	<u>18,610.93</u>

Total For Fund 206 FIRE FUND	<u><u>18,610.93</u></u>
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Fund 207 POLICE FUND		
Dept 301.00 POLICE		
REVORE LAW FIRM P.L.C.	DCEMBER 2020 LEGAL	2,400.00
	Total For Dept 301.00 POLICE	2,400.00
	Total For Fund 207 POLICE FUND	2,400.00

Fund 208 PARKS, TRAILS, & RECREATION FUND		
Dept 752.00 PARKS ADMINISTRATION		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,039.07
DELTA DENTAL PLAN OF	DENTAL INSURANCE	142.15
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	141.57
APPLIED IMAGING	COPIER CONTRACT	548.78
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.83
REVORE LAW FIRM P.L.C.	LEGAL FEES	100.00
VERIZON WIRELESS	CELLULAR	107.66
	Total For Dept 752.00 PARKS ADMINISTRATION	3,082.06

Dept 771.00 PARKS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,780.55
DELTA DENTAL PLAN OF	DENTAL INSURANCE	256.31
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	106.71
GRANGER	MONTHLY DUMPSTER SERVICE	167.11
SAFETY SYSTEMS, INC	FIRE / BURGLAR MONITORING / VAL	150.00
AMERICAN RENTALS, INC.	PORTABLE TOILETS	154.00
AMERICAN RENTALS, INC.	PORTABLE TOILETS	154.00
BOARD OF WATER & LIGHT	1694 CEDAR ST	18.40
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	176.10
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	271.10
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	73.47
BOARD OF WATER & LIGHT	WATER 4050 KELLER	176.10
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	17.60
DELHI TOWNSHIP TREASURER	1694 CEDAR	50.20
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	140.80
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	44.00
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	44.00
CONSUMERS ENERGY	ELECTRIC 4080 KELLER	73.58
CONSUMERS ENERGY	ELECTRIC 1694 CEDAR	65.03
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	61.04
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	43.31
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	240.73
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,817.56
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	1,521.74
CONSUMERS ENERGY	GAS 2108 CEDAR	18.75
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	218.05
BOBCAT OF LANSING	TOOL CAT REPAIR	68.49
BYRUM ACE HARDWARE	TRAILER PAINT	13.97
THE PARTS PLACE	BREAKLEEN FOR MAINT ON TRAILERS/EQUIP	32.28
THE PARTS PLACE	MOW TRAILER REPAIR	28.97
	Total For Dept 771.00 PARKS	8,983.95

Dept 774.00 RECREATION		
MACALLISTER RENTALS	LIFT FOR HOLIDAY LIGHTS	1,158.50
	Total For Dept 774.00 RECREATION	1,158.50

Total For Fund 208 PARKS, TRAILS, & RECREATION FUND	13,224.51
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## Fund 211 FIRE EMS EQUIP &amp; VEHICLE FUND

## Dept 339.00 EQUIPMENT &amp; APPARATUS

BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	88.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	8.20
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,527.25
WEST SHORE FIRE INC	AIR JACK REPAIR	666.99
CRAIG'S AUTO BODY SHOP, LLC	AMBULANCE REPAIR - M212	447.15
R & R FIRE TRUCK REPAIR INC	AMBULANCE DOOR PARTS	933.24
THE PARTS PLACE	AMBULANCE DOOR HARDWARE	11.38
MID MICHIGAN EMERGENCY EQUIP	CAD DOCK INSTALL	400.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		4,082.21

Total For Fund 211 FIRE EMS EQUIP & VEHICLE FUND	4,082.21
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## Fund 243 BROWNFIELD REDEVELOPMENT AUTH

## Dept 733.00 BROWNFIELD ADMINISTRATION

FOSTER, SWIFT, COLLINS & SMITH	DECEMBER LEGAL	378.00
Total For Dept 733.00 BROWNFIELD ADMINISTRATION		378.00

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH	378.00
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## Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

## Dept 728.00 DDA ADMINISTRATION

HOLT ALLIANCE	2021 DUES	130.00
LANSING REGIONAL CHAMBER	2021 MEMBERSHIP	425.00
QUALITY FIRST MAID SERVICE, LLC	DDA CLEANING	140.00
H & H WELDING & REPAIR LLC	DDA RAILINGS	1,975.00
DELHI DDA	5 PAGE RELEASE OF LIEN	30.00
Total For Dept 728.00 DDA ADMINISTRATION		2,700.00

## Dept 729.00 DDA MARKETING &amp; PROMOTION

ASCAP	MUSIC LICENSE FEE 2021	367.00
BLOHM CREATIVE PARTNERS	B2B: SEW STICHTASTIC	2,900.00
BLOHM CREATIVE PARTNERS	DEC HOLT NOW SOCIAL MEDIA	1,500.00
BLOHM CREATIVE PARTNERS	DEC VOL BUR SOCIAL MEDIA	750.00
BLOHM CREATIVE PARTNERS	B2B: MILLER MUSIC	2,500.00
BLOHM CREATIVE PARTNERS	B2B: ORIGINAL OKINAWAN KARATE	2,500.00
BLOHM CREATIVE PARTNERS	B2B: HOSPICE OF LANSING	2,500.00
BLOHM CREATIVE PARTNERS	B2B: MOORE TROSPER	2,500.00
BLOHM CREATIVE PARTNERS	B2B: GREAT LAKES PED	2,500.00
BLOHM CREATIVE PARTNERS	B2B: OLSON SOLUTIONS	2,500.00
BLOHM CREATIVE PARTNERS	B2B: MURAWSKIS INSURANCE	2,500.00
BLOHM CREATIVE PARTNERS	B2B: BUILDING 21	2,500.00
BLOHM CREATIVE PARTNERS	B2B: PLAN EXTENSION	1,309.50
BLOHM CREATIVE PARTNERS	DEC DIGITAL MEDIA BUY	1,800.00
MENARDS LANSING SOUTH	TRASH BAGS/SOAP/TOILET CLEANER	63.07
HUBBELL, ROTH & CLARK, INC	FM ADDITION THRU 12/31/20	407.70
HUBBELL, ROTH & CLARK, INC	FM ADDITION THRU 1/9/21	475.65
BLOHM CREATIVE PARTNERS	DEC WEB HOST/MAINT	428.75
Total For Dept 729.00 DDA MARKETING & PROMOTION		30,001.67

## Dept 731.00 DDA INFRASTRUCTURE PROJECTS

SOAP SLINGERS WINDOW CLEAN	HOLIDAY LIGHT REMOVAL	1,300.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		1,300.00

Dept 850.00 OTHER FUNCTIONS		
GRANGER	MONTHLY DUMPSTER SERVICE	54.11
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	22.56
BOARD OF WATER & LIGHT	WATER 4410 HOLT	18.40
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	49.60
DELHI TOWNSHIP TREASURER	SEWER 4410 HOLT	24.80
DELHI TOWNSHIP TREASURER	SEWER 2064 CEDAR	24.80
CONSUMERS ENERGY	ELECTRIC 2150 CEDAR SIDE	29.71
CONSUMERS ENERGY	ELECTRIC 4410 HOLT	148.61
CONSUMERS ENERGY	ELECTRIC 2064 CEDAR	57.77
CONSUMERS ENERGY	ELECTRIC 2150 CEDAR	264.99
CONSUMERS ENERGY	GAS 2150 CEDAR	253.35
CONSUMERS ENERGY	GAS 2064 CEDAR	160.99
CONSUMERS ENERGY	GAS 4410 HOLT	91.32
	Total For Dept 850.00 OTHER FUNCTIONS	1,201.01

Dept 903.17 2017 DDA DEVELOPMENT		
HUBBELL, ROTH & CLARK, INC	2176 CEDAR LOT THRU 12/31/20	2,500.00
HUBBELL, ROTH & CLARK, INC	DELHI COMMERCE SIGNAL PHASE III	206.10
HUBBELL, ROTH & CLARK, INC	TRAIL REHAB THRU 12/31/20	2,506.76
HUBBELL, ROTH & CLARK, INC	CONT ADMIN THRU 1/9/21	64.50
	Total For Dept 903.17 2017 DDA DEVELOPMENT	5,277.36

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 40,480.04

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00		
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	138.14
ALLEN, CHARLES	REF SEWER 3883 SANDHILL RD LANSING MI	62.00
CHING, KOUK GUN	REF SEWER 2970 PINE TREE RD LANSING MI	62.00
ESTRADA-MCKAY, SYDNEY	REF SEWER 1303 DAYLILY DR HOLT MI	6.20
FANTASTIC SAM'S	REF SEWER 1995 CEDAR ST STE 9 HOLT	24.80
FOUNTAIN, SARAH JANE	REF SEWER 4202 HOLT RD HOLT MI	6.20
HEDIN, JOYCE	REF SEWER 2067 WOVEN HEART DR HOLT	17.60
ISENHOFF, DUSTIN & MARGARET	REF SEWER 5995 HORSTMAYER RD LANSING	6.40
MAYBERRY HOMES	REF SEWER 3959 MOUNTAIN GLADE HOLT M	57.80
MAYBERRY HOMES	REF SEWER 3966 SUNSHINE PEAK DR HOLT	75.40
ROYSTON, JOSHUA & GLORIA	REF SEWER 2816 LAMOREAUX LN HOLT	35.20
SHERMAN, LESLIE	REF SEWER 2687 FRANK ST LANSING	24.80
SMITH, DANIEL	REF SEWER 6102 HORSTMAYER RD LANSING	163.34
WACHS, WADE	REF SEWER 2200 MOORWOOD DR HOLT MI	18.60
WRESINSKI, DAVID & FRAN	REF SEWER 2586 SANIBEL HOLW HOLT	123.80
INSITUFORM TECHNOLOGIES USA	PAYMENT #3 - COLLECTION SYSTEM REPAIRS	5,781.03
	Total For Dept 000.00	6,603.31

Dept 548.00 ADMINISTRATION & OVERHEAD

REVORE LAW FIRM P.L.C.	DCEMBER 2020 LEGAL	1,500.00
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	2,624.50
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	4,124.50

Dept 558.00 DEPT OF PUBLIC SERVICE

BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	10,102.72
DELTA DENTAL PLAN OF	DENTAL INSURANCE	1,029.33
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	544.93
BARYAMES CLEANERS	UNIFORM DRY CLEANING	123.30
MODEL COVERALL SERVICE	STAFF UNIFORMS	20.02
MODEL COVERALL SERVICE	STAFF UNIFORMS	20.02
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.13

MODEL COVERALL SERVICE	STAFF UNIFORMS	50.02
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.13
MODEL COVERALL SERVICE	STAFF UNIFORMS/P[OTW	66.13
CONCENTRIC LABS, INC	PLC/SCADA SERVICES	1,423.75
AIRGAS USA, LLC	CYLINDER RENTAL	199.28
FISHER SCIENTIFIC	136502P PIPET 25ML 12/CS	67.92
FISHER SCIENTIFIC	LABORTORY SUPPLIES	321.19
FISHER SCIENTIFIC	M-FECAL COLIFORM	273.67
FISHER SCIENTIFIC	029246F NARROW MOUTH REAGENT BOTTLE:	149.94
FISHER SCIENTIFIC	FUEL SURCHARGE	2.70
FISHER SCIENTIFIC	1451363 MICRO STIR BARS	90.70
HAVILAND PRODUCTS COMPANY	DEPOSIT RETURN	(70.00)
HAVILAND PRODUCTS COMPANY	ACETIC ACID	4,397.40
JACK DOHENY SUPPLIES, INC	PANO REPAIR	1,911.09
PVS TECHNOLOGIES, INC	FERRIC CHLORIDE	4,796.96
ALS LABORATORY GROUP	TEST NOT INCLUDED IN ORIGINAL INVOICE	25.00
HUBBELL, ROTH & CLARK, INC	RECYCLE PAD COMPACTOR	58.53
HUBBELL, ROTH & CLARK, INC	COLLECTION SYSTEM/GENERAL ENGINEER	74.25
HUBBELL, ROTH & CLARK, INC	SITE PLAN DEVELOPMENT/JOURNEY LIFE	99.00
HUBBELL, ROTH & CLARK, INC	ROOFING REPLACEMENT @ POTW/DESIGN	67.95
HUBBELL, ROTH & CLARK, INC	HOLT COLLEGE RD GAS STATION/SS REVIEW	371.25
HUBBELL, ROTH & CLARK, INC	GENERAL ENGINEERING/POTW	453.90
HUBBELL, ROTH & CLARK, INC	SS DETAIL SHEET & DESIGN/CONSTRUCTION	495.00
HUBBELL, ROTH & CLARK, INC	HOLT RD LS GENERATOR REPLACEMENT	436.95
HUBBELL, ROTH & CLARK, INC	COLLEGE HOLT RD SS MASTER PLAN	519.75
HUBBELL, ROTH & CLARK, INC	LEOS CONEY ISLAND/CAN REVIEW	792.00
HUBBELL, ROTH & CLARK, INC	RED HAWK HOUSING DEVELOPMENT	1,064.25
HUBBELL, ROTH & CLARK, INC	SEWER LEAD INSPECTIONS	1,105.50
HUBBELL, ROTH & CLARK, INC	SEWER LEAD INSPECTIONS	378.00
STATE OF MICHIGAN	MIDEAL RENEWAL 2021	230.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	102.16
GRANGER	SCREENING DEBRIS	798.26
GRANGER	MONTHLY DUMPSTER SERVICE	273.12
COMCAST	HIGH SPEED INTERNET/MTC	153.60
SPOK, INC	PAGER SERVICE	43.65
VERIZON WIRELESS	CELLULAR	839.02
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	95.00
BOARD OF WATER & LIGHT	WATER 3505 HOLT	100.17
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	180.26
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.40
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	442.86
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	176.10
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	140.80
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	326.03
CONSUMERS ENERGY	ELECTRIC 4280 DELL	708.98
CONSUMERS ENERGY	ELECTRIC 5999 HOLT	132.40
CONSUMERS ENERGY	ELECTRIC 6055 MC CUE	851.63
CONSUMERS ENERGY	ELECTRIC 4828 HOLT	283.56
CONSUMERS ENERGY	ELECTRIC 5961 MC CUE #2509	15,179.20
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	296.86
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	3,161.33
CONSUMERS ENERGY	ELECTRIC 2358 EIFERT	470.65
CONSUMERS ENERGY	ELECTRIC 2870 PINE TREE	573.68
CONSUMERS ENERGY	ELECTRIC 3505 HOLT	88.39
CONSUMERS ENERGY	GAS 3505 HOLT	63.08
CONSUMERS ENERGY	GAS 1490 AURELIUS	163.96
CONSUMERS ENERGY	GAS 1492 AURELIUS	645.64
CONSUMERS ENERGY	GAS 5961 MC CUE #2	62.92

CONSUMERS ENERGY	GAS 5961 MC CUE #3	486.47
CONSUMERS ENERGY	GAS 1494 AURELIUS	372.01
CONSUMERS ENERGY	GAS 4280 DELL	317.21
BYRUM ACE HARDWARE	BATTERIES/GATE OPENER @ POTW	7.18
MENARDS LANSING SOUTH	TRASH BAGS/FURNACE FILTERS	66.24
MENARDS LANSING SOUTH	RETURNED FURNACE FILTER	(14.28)
WOLVERINE POWER SYSTEMS	COOLANT LEAK REPAIR/WAVERLY LS	375.75
DETECTION INSTRUMENTS CORP	50PPM H2S CALIBRATION GAS	145.00
DETECTION INSTRUMENTS CORP	SHIPPING	49.21
HONEYWELL INTERNATIONAL INC	MAINTENANCE AGREEMENT 2/1/21-4/30/21	6,755.52
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/MAINTENANCE	420.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/POTW	512.00
SAFETY SYSTEMS, INC	QUARTERLY MONITORING AND WATCHMAN	120.00
SAFETY KLEEN SYSTEMS, INC.	SERVICE/PARTS WASHER/POTW	180.00
JACK DOHENY SUPPLIES, INC	CAMERA REPAIR	4,383.02
FRANKIE D'S AUTO & TRUCK	LUBE, OIL, FILTER UNIT #1	64.00
MWEA	MWEA RENEWAL/BOLLEY	77.00
HUBBELL, ROTH & CLARK, INC	ROOFING REPLACEMENT @ POTW/DESIGN	162.45
HUBBELL, ROTH & CLARK, INC	HOLT RD LS GENERATOR REPLACEMENT	74.25
HUBBELL, ROTH & CLARK, INC	LIFT STATION GEN REPLACEMENT	1,613.13
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>74,362.53</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u>85,090.34</u>
Fund 643 LOCAL BROWNFIELD REVOLVING FUND		
Dept 735.00 LOCAL SITE REMEDIATION		
FOSTER, SWIFT, COLLINS & SMITH	DECEMBER LEGAL	378.00
	Total For Dept 735.00 LOCAL SITE REMEDIATION	<u>378.00</u>
	Total For Fund 643 LOCAL BROWNFIELD REVOLVING FUND	<u>378.00</u>
Fund 703 CURRENT TAX ACCOUNT		
Dept 000.00		
CAPITAL REAL ESTATE TAX SERV	2020 Win Tax Refund 33-25-05-11-351-010	45.16
CAPITAL REAL ESTATE TAX SERV	2020 Win Tax Refund 33-25-05-17-177-004	3,373.91
	Total For Dept 000.00	<u>3,419.07</u>
	Total For Fund 703 CURRENT TAX ACCOUNT	<u>3,419.07</u>
	Total For All Funds:	<u>696,596.53</u>

**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated January 21, 2021**

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 112494 through 112502 & direct deposits numbers: DD33705 through DD33798. The payroll was prepared in accordance with established payroll rates and procedures.

The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

\_\_\_\_\_  
Jaymie Guzzo, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: January 21, 2021

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Director of Accounting

**II. Payroll Report**

The January 21, 2021 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$63,754.35	\$20,073.75	\$43,680.60
Fire Dept. Fund	57,063.09	18,596.85	\$38,466.24
Parks & Rec	16,230.13	5,271.17	\$10,958.96
DDA	4,957.17	1,031.86	\$3,925.31
Sewer Fund/Receiving	33,369.60	10,423.17	\$22,946.43
<b>Total Payroll</b>			<b>\$119,977.54</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$4,603.22	\$7,586.61	\$32,263.58
Fire Dept. Fund	4,271.90	6,785.25	29,654.00
Parks & Rec	1,180.47	1,842.93	8,294.57
DDA	188.16	92.45	1,312.47
Sewer Fund/Receiving	2,462.88	3,802.24	16,688.29
<b>Total Payroll</b>	<b>\$12,706.63</b>	<b>\$20,109.48</b>	<b>\$32,816.11</b>

\_\_\_\_\_  
Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on January 21, 2021 and identified as follows:

**1/21 Net Pay Disbursement in Common Savings (\$119,977.54)**

\_\_\_\_\_  
Thomas Lenard, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on February 2, 2021, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated January 21, 2021 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Lenard(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk



## MEMORANDUM

TO: Delhi Township Board Members

FROM: Tracy L.C. Miller, Township Manager

DATE: January 26, 2021

RE: Amendment to Resolution No. 2020-017  
Regarding Property Tax Poverty Exemption

In November the Board passed Resolution 2020-017 which confirmed the poverty guidelines for the assessment of property taxes in Delhi Township. This is an annual process that is typically completed late in the year. There are presently three property owners who claim this exemption, and all are eligible due to their fixed income status. There is a fourth property owner who experiences fluctuating income and qualifies some years.

In December lame duck, the Michigan legislature passed, and the Governor signed, Public Act 253 of 2020 (the "Act"). This new legislation changes how local governments, assessors, and boards of review handle these exemptions. The changes will start with the 2021 tax year.

To be consistent with the Act, we need to amend the Resolution passed by the Board in November. In addition, the new Act allows an exemption granted in 2019 or 2020 to automatically carry forward for 2021, 2022 and 2023. Additionally, new exemptions authorized in 2021, 2022 or 2023 can remain active for up to 3 years. Finally, poverty exemptions granted in 2019 or 2020 can be continued for 2021, without an additional application beyond a one-page certification of continued eligibility. To that end, please see the recommended Resolution amendment attached.

If you have any questions, the Assessor and I are available to answer them. Overall, the impact of this change is expected to be very small (<\$5000 over 3 years). We are hopeful that by opting-in to the changes authorized by the Act, it will make it easier for those who need the exemption. Thank you in advance for your time and attention to this matter.

### **Recommended Motion:**

**To adopt Amendment No. 1 to Resolution No. 2020-017, which amends the Poverty Guidelines for exemptions from property taxes.**



**Delhi Charter Township  
Assessing Department**

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**MEMORANDUM**

**TO:** Tracy L.C. Miller, Township Manager

**FROM:** Elizabeth Tobias, Township Assessor

**DATE:** January 26, 2021

**RE:** **Amended Resolution 2020-017 “2021 Poverty Exemption Guidelines”**

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Public Act 253 of 2020 was signed into law on December 22, 2020. The Act made several changes to the poverty exemption statute (MCL 211.7u) that will impact how local units, assessors, and boards of review handle the exemption starting with the 2021 tax year. The Delhi Charter Township Board of Trustees adopted Resolution 2020-017 on November 17, 2020, before the Public Act was signed into law.

The Public Act modifies some of the language of the statute, and also provides for a local unit of government to allow an exemption granted in 2019 or 2020 to carry forward to 2021, 2022 and 2023 for those persons who receive a fixed income solely from public assistance that is not subject to significant annual increases (Federal Supplemental Security Income, Social Security disability or retirement benefits). Additionally, any new exemptions in 2021, 2022 or 2023 remain exempt for up to 3 years for persons who receive a fixed income (MCL 211.7u(6)). Local units can carry a poverty exemption forward that was granted in 2019 or 2020 for the 2021 tax year, without an application or protest to the Board of Review.

I present to you an Amended Resolution 2020-017 which affects the appropriate changes in verbiage, as well as provides for an extension to the Poverty Exemption for a parcel which demonstrates the necessary eligibilities and submits the required documentation.



**Amendment No. 1 to  
Delhi Charter Township  
Resolution No. 2020-017**

**A Resolution to Extend Poverty Exemptions and Modify Guidelines ("Exhibit A")  
for Poverty Exemptions from Property Taxes**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, Michigan held remotely pursuant to Public Act 228 of 2020, on Tuesday, February 2<sup>nd</sup>, 2021 at 7:00 P.M.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_ :

**WHEREAS**, Public Act 253 of 2020 became effective on December 22, 2020, after the Township Board took action to approve Resolution 2020-017. The Act made several changes to the poverty exemption statute (MCL 211.7u); and

**WHEREAS**, Public Act 253 of 2020, amended Section 7u of Public Act 206 of 1893 (MCL 211.7u) that requires the local governing body of the unit to determine and make available to the public on the Township website the policy, guidelines and application form for granting of poverty exemptions; and

**WHEREAS**, the adoption of guidelines for poverty exemptions is within the purview of the Township Board; and

**WHEREAS**, for the principal residence of persons, the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, Section 7u(5) of the Guidelines for Poverty Exemptions from Property Taxes provides for the establishment of maximum income standards in Exhibit A; and

**WHEREAS**, based on the Federal Poverty Income Standards, the maximum standards set forth in Exhibit A may be modified from time to time by resolution of the Delhi Charter Township Board of Trustees; and

**WHEREAS**, pursuant to PA 390 of 1994, as amended by PA 253 of 2020, the Charter Township of Delhi, Ingham County adopts the following guidelines and policy as provided in Exhibit A for the Board of Review to implement. The guidelines shall include but not be

limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credits, returns filed in the current or immediately preceding year.

**THEREFORE BE IT RESOLVED**, that to be eligible for a property poverty exemption in Delhi Charter Township, an applicant must:

1. Own or occupy as a principal residence the property for which an exemption is requested; and
2. File the required and complete application in the form required by the Township Assessor; and
3. File copies of federal income tax returns, state income tax returns (MI-1040), or a Poverty Exemption Affidavit, as appropriate and Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3, or 4), and documentation for all income sources, including any property tax credit forms and/or statement of benefits paid from Michigan Department of Social Services or Social Security Administration for all persons residing on the property/homestead; and
4. Demonstrate that the assets of the applicant and any persons residing in the homestead do not exceed the amounts in Exhibit A, excluding the principal residence and one automobile. The applicants and any persons residing on the property shall not have an annual income level that does not exceed the federal poverty income guidelines and maximum asset standards as set forth in Exhibit A; and
5. Produce a valid driver's license or other form of identification; and
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested; and
7. Have on file with the Assessor's Office a current Principal Residence Exemption (PRE) affidavit.

**BE IT FURTHER RESOLVED THAT:**

1. The Board of Review may request from the applicant any supporting documents that may be utilized in determining a property poverty exemption request; and
2. The completed property poverty exemption application must be filed after January 1, but one (1) day prior to the last day of the Board of Review in the year for which the exemption is sought; and

3. The Board of Review shall follow this Resolution and Delhi Charter Township's 2021 guidelines and policy for property tax poverty exemption in granting or denying an exemption; and

4. A Poverty Exemption granted in 2019 or 2020, or both, may be carried forward to 2021, 2022, and 2023, for those persons who receive a fixed income solely from public assistance that is not subject to significant annual increases (i.e., Federal Supplemental Security Income, Social Security disability or retirement benefits), provided no change in ownership or occupancy, by annually submitting Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty"; and

5. A Poverty Exemption may be carried forward that was granted in 2019 or 2020, or both, for the 2021 tax year, without an application or protest to the Board of Review, provided no change in ownership or occupancy, by submission of Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty; and

6. New exemptions in 2021, 2022, & 2023 may remain exempt for up to 3 years for persons who receive a fixed income, provided no change in ownership or occupancy, by submission of Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty"; and

7. A person receiving the extended exemption under MCL 211.7u(6) for up to 3 years due to receiving a fixed income is required to file an affidavit rescinding the exemption within 45 days of no longer being eligible for the exemption; and

8. If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the State Tax Commission; and

**BE IT FINALLY RESOLVED**, that the Board of Trustees rescinds all prior resolutions that are inconsistent with or in conflict with this Resolution; and

That to conform to the provisions of PA 390 of 1994 and PA 253 of 2020, the Poverty Exemption Guidelines (Exhibit A) are hereby effective February 2, 2021.

AYES:  
NAYES:  
ABSENT:

The foregoing Resolution declared adopted on the date written above.

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Evan Hope, Township Clerk

**STATE OF MICHIGAN)  
COUNTY OF INGHAM)§**

I, the undersigned, the duly qualified Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 2<sup>nd</sup> day of February 2021.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 2<sup>nd</sup> day of February 2021.

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Evan Hope, Township Clerk

**EXHIBIT A**  
**DELHI CHARTER TOWNSHIP**  
**POVERTY EXEMPTION GUIDELINES**

**Minimum Income Standards**

To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must have an annual income level that does not exceed the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services. Income sources include, but are not limited to, salaries, Social Security, rents, pensions, IRA's (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, and any other source of income. The guidelines are as follows:

**2021 Federal Poverty Income Guidelines**

Number of Persons Residing in the Principal Residence	Maximum Total Income
1 person	\$12,760
2 persons	\$17,240
3 persons	\$21,720
4 persons	\$26,200
5 persons	\$30,680
6 persons	\$35,160
7 persons	\$39,640
8 persons	\$44,120
Each Additional Person	\$4,480

### Minimum Asset Standards

To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must not have assets that exceeds the Maximum Asset Standards, excluding the principal residence, one vehicle, and monies received pursuant to MCL 206.520 (homestead property tax credit). Assets include, but are not limited to, real estate other than the principal residence, personal property, recreational vehicles, checking/savings accounts, stocks, bonds, life insurance, retirement funds, etc. The Maximum Asset Standards are as follows:

Number of Persons Residing in the Principal Residence	Maximum Total Assets
1 person	\$25,000
2 persons	\$31,000
3 persons	\$37,500
4 persons	\$43,750
5 persons	\$50,000
6 persons	\$56,250
7 persons	\$62,500
8 persons	\$68,750
9 or more persons	\$75,000

**6) Supervisor's Report**

**7) Treasurer's Report**

**8) Clerk's Report**

**9) Trustee Reports**

**10) Manager's Report**