

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 2, 2021**

The Delhi Charter Township Board of Trustees, pursuant to Public Act 228 of 2020, conducted its regular February 2, 2021 meeting remotely. Supervisor Hayhoe called the meeting to order at 6:00 p.m.

Members Present: Supervisor John Hayhoe, Holt, MI; Clerk Evan Hope, Holt, MI; Treasurer Tom Lenard, Holt, MI; Trustees Pat Brown, Holt, MI; Matt Lincoln, Delhi Twp., MI; TyJuan Thirdgill, East Lansing, MI; DiAnne Warfield, Holt, MI

BUSINESS

PRESENTATION ON HOLT PUBLIC SCHOOL DISTRICT'S SCHOOL RESOURCE OFFICER

Twp. Mgr. Miller stated that the discussion this evening is to update the Board regarding the topic of the Holt Public School District's Resource Officer (SRO). Twp. Miller reminded the Board that the contract the Township has with the Ingham County Sheriff's Office includes funding of the SRO.

Dr. Hornak, Superintendent of Holt Public Schools, stated that the Mission Statement of Delhi Township is to provide a sense of community with prospering quality of life, while continuing to ensure the health, safety and welfare of its residents and other citizens who live, work and engage in activities in the community. The mission of Holt Public Schools is to innovate, educate, inspire, and empower all students to make a positive impact in their communities. With both missions in mind, Holt Public Schools strives to recognize the needs all their students and tries to create an equitable and inclusive learning environment.

Dr. Hornak stated that the school district has been informed by some members of the learning community that policing in the schools is a concern to them and could inhibit their ability to feel safe at school. Dr. Hornak stated that he feels that the school district must acknowledge and explore these concerns. Dr. Hornak, stated that Holt Public Schools recognizes that policing in schools is a very complex issue and concludes a prudence course of action would include all stake holders including, but not limited to, students, staff, administration, mental health professionals, law enforcement and Delhi Township representatives. Holt Public Schools is working with Resolution Services Center (RSC) to create and implement a community dialog process that will allow the groups to meet, explore and dialog around policing in the schools. Dr. Hornak stated that he believes that a community dialog format is the most equitable way to expose weaknesses in the current system and to collectively format a new vision and understanding that considers the entire learning community. Dr. Hornak stated that Holt Public Schools and the Holt Equity and Asset Team (H.E.A.T.) have not advocated for the defunding of the police, or for the removal of the SRO in the district and continue to advocate for a community dialog moving forward.

Sheriff Scott Wrigglesworth, Ingham County Sheriff's Office, stated that in 2011 the County entered the into a contract with Delhi Charter Township to fund the SRO. Sheriff Wrigglesworth stated that the SRO is a valuable resource to both the public school system and the Township. Sheriff Wrigglesworth stated that the SRO is not a school enforcement officer. The expectation of this position is not to write tickets or make arrests. The SRO is a law enforcement resource for students, parents and staff members for incidents that happen on school grounds or at school events. Sheriff Wrigglesworth stated that the benefits of the SRO to Holt Public Schools

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 2, 2021**

is to deal with school threats, bullying, weapons or drugs brought to school, neglect or abuse in the home or school, lockdown drills, lockdowns on campus, traffic issues, provide a presence at athletic events and extracurricular activities, School Board meetings, safety committee meeting and create a positive relationship and trust that this position fosters between students and law enforcement. Sheriff Wrigglesworth stated that the benefits to Delhi Township in addition to what was just stated is that many new or perspective residents make the SRO position a priority when choosing where to live and where to send their children to school. The position also assists feeding students during the pandemic, provides an extra deputy during the summer hours to help backfill staff, assists with coordinating and facilitating all community events that Delhi Township has to offer in the summer.

Sydney Sinclair is employed with RSC in addition to being a member of H.E.A.T. Ms. Sinclair stated that RSC put together a two-step proposal with a series of working groups who could have conversation about the impact and role of the SRO in Holt Public Schools and a larger community conversation, where all the groups would come together and have a facilitated conversation on the topic. The goal of RSC is to create a facilitated community dialog on the topic.

Lisa Bonney, Executive Director, RSC, stated that their main mission is to hold facilitated dialog to bring parties together to listen to all the voices in the community.

Trustee Thirdgill asked Dr. Hornak how quickly these discussions would be developing. Dr. Hornak stated, that he hopes to move quickly, he would like to move forward in February having at least some if not all, of the focus groups scheduled and ready to start.

Trustee Lincoln asked if the focus groups would be in a virtual format. Dr. Hornak answered in the affirmative, stating that, at this point, they would be conducted via Zoom.

Trustee Warfield asked if members of the Delhi Board of Trustees would serve as members of a focus group. Dr. Hornak stated that this has not been fully determined yet, but that ideally, there would be at least five or six different focus groups. For example, there may be a student focus group that would meet with RSC to discuss their thoughts regarding the SRO, a group of community leaders, a parent group, a Holt Public Schools facility/staff group, or others. Then a couple members of each of these initial focus groups would break off and have a larger conversation with the hopes of developing a common understanding of what the community expects of an SRO.

Trustee Brown asked who Board members should contact if they were interested in serving on one of these groups. Dr. Hornak stated that he would prefer to have Twp. Mgr. Miller as their contact. Dr. Hornak also stated that he would like to have a couple Dimondale residents/Board members serve on a focus group.

Trustee Thirdgill asked if the concern of the SRO in the school has been around for a while. Trustee Dalton of the Holt Public Schools Board stated that the student's concerns are not about this SRO but rather about having an officer in their learning environment while they are focusing on their learning. These are not new concerns; the district has been aware of these concerns through the Diversity Club over the past two years which lead them to this process. The district is trying to create a greater understanding of all the different prospectives.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 2, 2021**

Trustee Warfield stated that she feels very strongly about this topic and would like to be a part of this discussion. Dr. Hornak stated that the initial conversation can be larger than a couple members of the Township; it's the second conversation that would have a couple members from each focus groups.

Supervisor Hayhoe asked when this topic would be opened to the community for discussion. Dr. Hornak stated that he hopes to have five or six focus groups consisting of approximately 10 people each that would feed into the other group; however, for it to be a productive conversation, it must be kept to a modest size focus group.

Trustee Brown asked who has the final decision on whether to keep an SRO in the schools. Twp. Mgr. Miller stated that the SRO position is included in the Township contract with the Ingham County Sheriff's Office which does not expire until the end of 2022. Twp. Mgr. Miller stated that she feels, through the collaborative efforts of this process, the community will ultimately come together to make that decision, but that it is currently in the Township's contract with the Sheriff's Office.

Trustee Thirdgill asked Dr. Hornak when he felt this process would be complete. Dr. Hornak stated that there is no defined finish line. He wants the process to be thoughtful and capture the voices of the learning community as best as they possibly can.

Trustee Thirdgill, asked what the process would be to ensure that people on both sides of the issue are represented in these groups. Dr. Hornak stated that he would engage the Behavior System Analysis Group to help with the process, so they do have a good balance in the focus groups.

Trustee Lenard questioned how many other communities in the area have an SRO in their school district and how it is funded. Dr. Hornak stated that he is unsure but can obtain that information to share as the process moves forward. Dr. Hornak stated that the school district and the Township began funding the SRO as a 50/50 share. After a couple of years into the program, the district was unable to continue with its share, at which point the Township fully funded the program at the district's request.

Trustee Lincoln stated that instead of trying to limit how many people are in each focus group, possibly additional focus groups could be formed so that everyone that wants to participate can. Trustee Lincoln asked if RSC would compile reports from each focus group that could be shared. Dr. Hornak stated that it would be his hope that one or two members of the Delhi Township Board would report back to their Board.

Clerk Hope stated that he would like to make sure that the focus groups encompassed a diverse group of people.

Zak Whaley, Westside Lansing Neighborhood, stated that he helped organize a group of over 100 community members and stakeholders interested in participating in the community feedback sessions. Mr. Whaley stated that It is important to obtain a diverse group of individuals from the community, without having law enforcement present, during the focus group discussions.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 2, 2021**

Teryn Henderson, stated that she is one of the project leaders on the Behavior Systems Group. Ms. Henderson stated that the Township Board, the Ingham County Sheriff's Office, Building Principals, Crisis Intervention Team, Central Office Administrators, Grade 7-12 Students, staff members and families of the district need to be a part of the focus groups.

Margo Susnjar stated that it sounds as if students have already communicated to the district that they are not comfortable with an SRO in their school. Ms. Susnjar provided statistics she believed demonstrated discrimination in the district.

DEPARTMENT OF PUBLIC SERVICES – JANUARY ACTIVITY REPORT

The Board reviewed the Department of Public Services January Activity Report (ATTACHMENT I).

Trustee Warfield asked how many times, since the pedestrian islands were installed on Cedar Street, have they been driven over. Twp. Mgr. Miller stated that she does not have an exact number, but she believes possibly 3-4 times. Twp. Mgr. Miller further stated that most of the time, the at-fault driver's insurance company pays for the repairs; however, if it is a it-and-run, as has happened, it is the Township's insurance or cost. Sheriff Wrigglesworth stated that multiple times the islands have been struck by intoxicated drivers.

PUBLIC COMMENT – None

ADJOURNMENT

Meeting adjourned at 6:48 p.m.

Date: February 16, 2021

Evan Hope, Township Clerk

Date: February 16, 2021

John Hayhoe, Supervisor

/am

SUBJECT TO APPROVAL

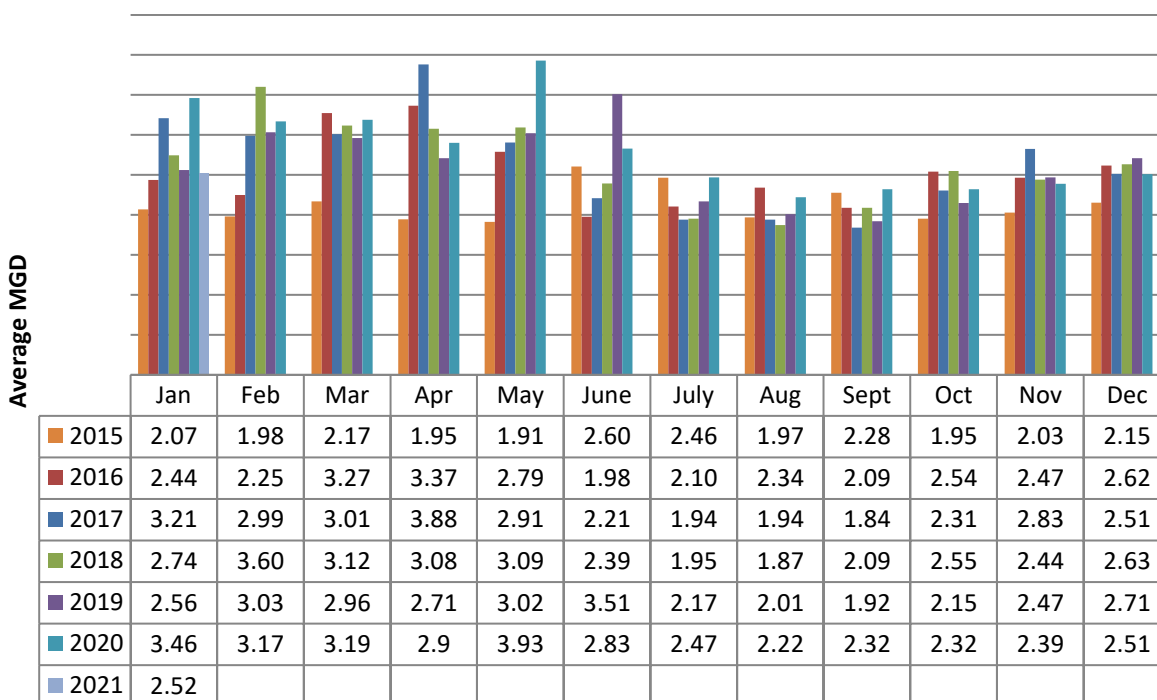


DEPARTMENT OF PUBLIC SERVICES

Monthly Report

January 2021

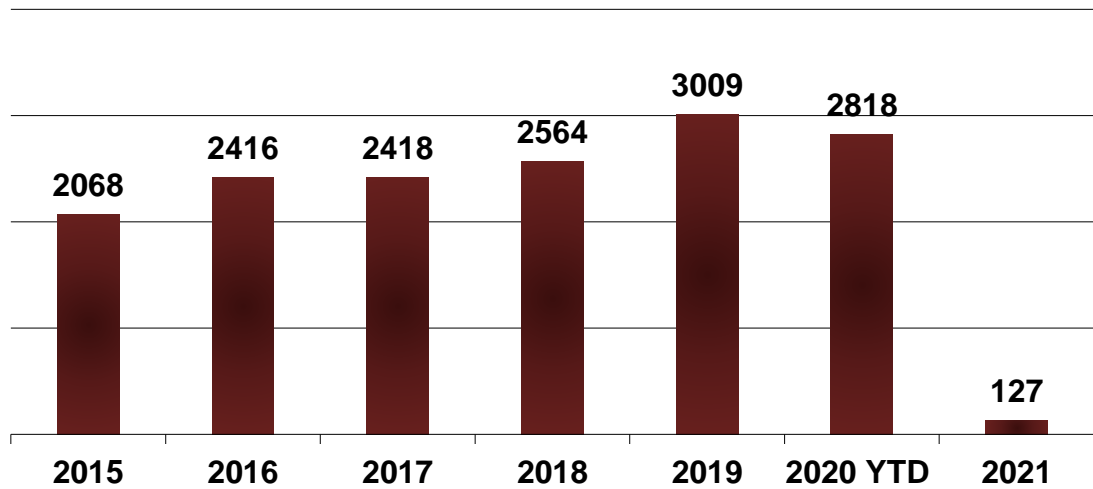
Flow Data – (Million Gallons per Day of water processed by the plant)



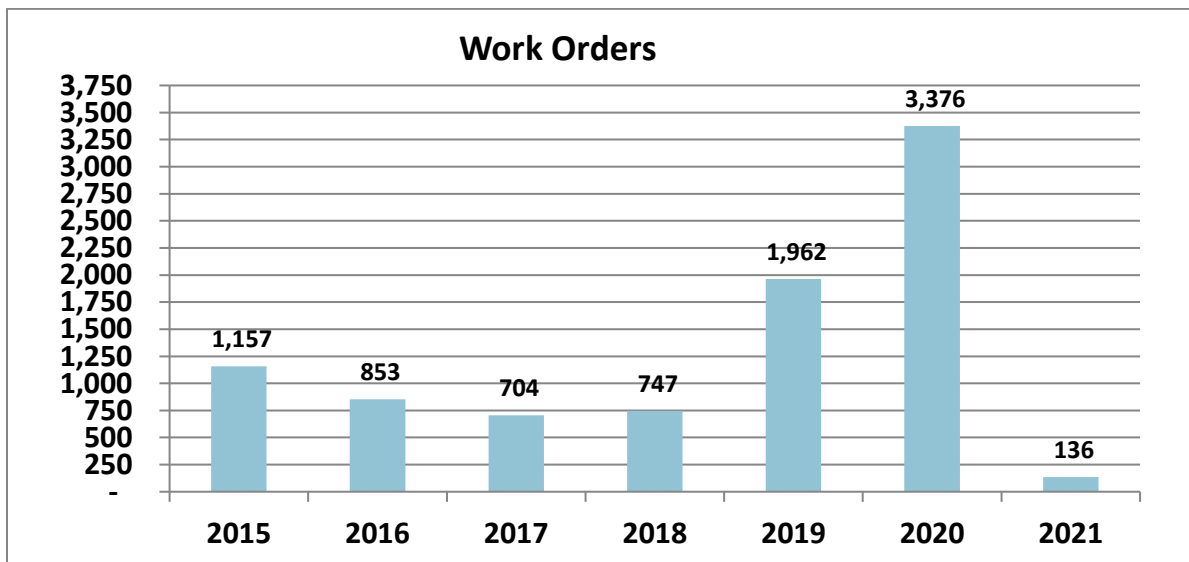
Lab

Tests Run For		% Passing
Permit Compliance	239	
Process Control	2047	
Quality Control	41	99%
Check Samples	4	100%
DMRQA-Study 36 Proficiency		
Miscellaneous Sampling	12	
Totals	2343	100%
Tests Run For		% Passing

Miss Digs Performed



Maintenance

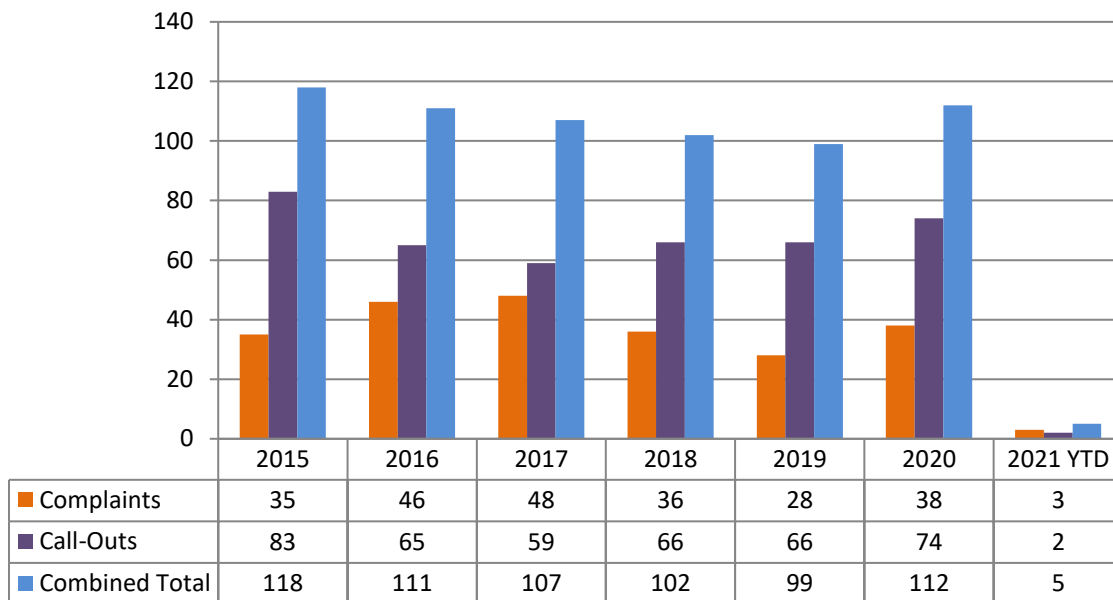


Note: Below are highlights of some of the repairs performed.

- Inspected tower to ensure all arms flowing freely
- Loaded and hauled cornstarch for digester
- Flush Primary scum pit
- Changed depacker screens to 5/8"
- Rebuilt meso compressor

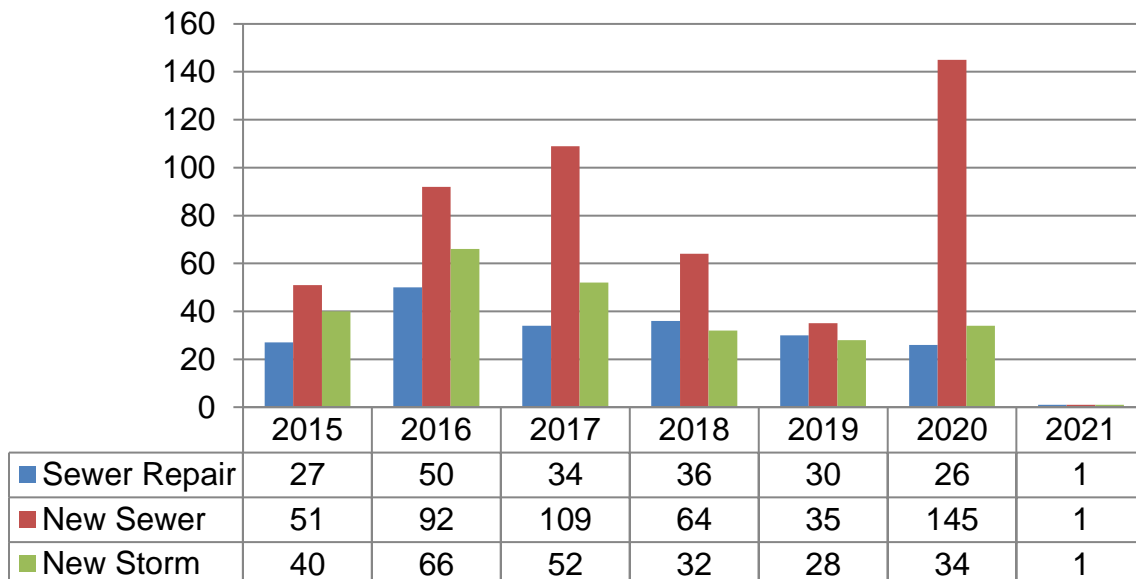
Service Calls

Collections Unscheduled Service Calls

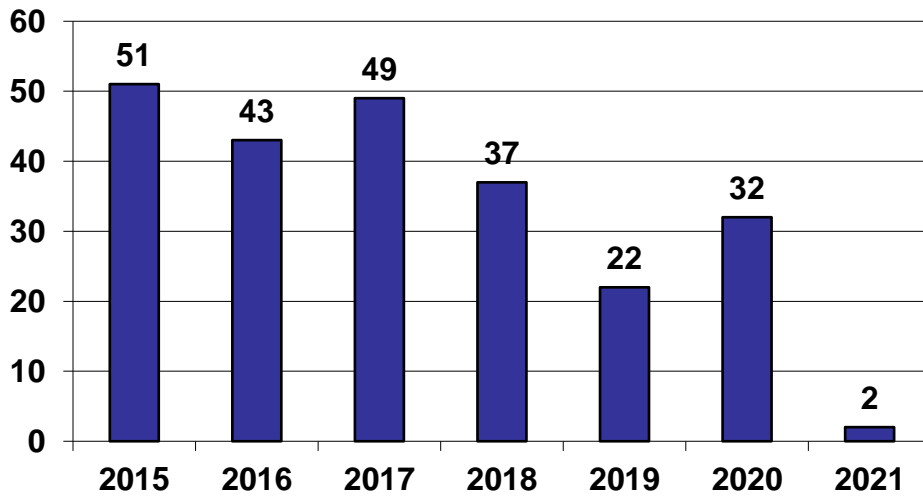


Sanitary Sewer Permits

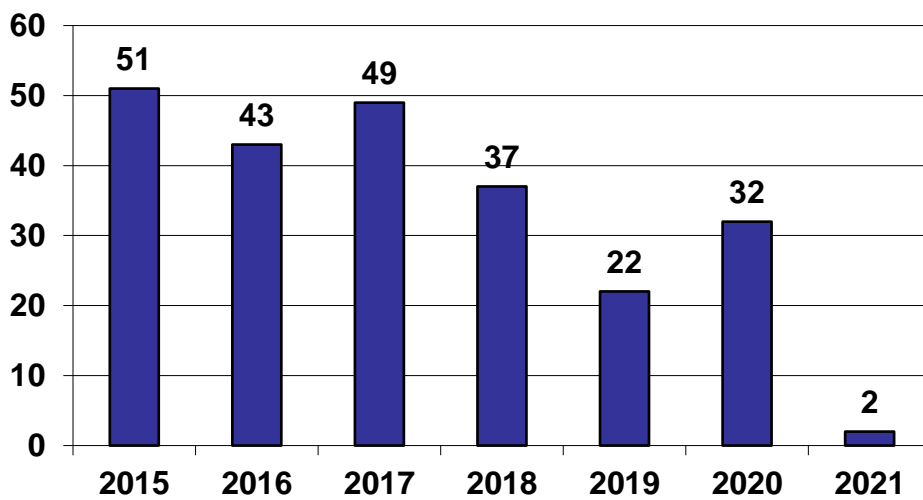
Sanitary Sewer Permits Issued



Sanitary Sewer Inspections Performed



Storm Sewer Inspections Performed



Stormwater

On Wednesday January 20th, the Director of Public Services and the Environmental Coordinator took part in the Greater Lansing Regional Committee for Stormwater Management (GLRC) Public Education Committee (PEP) Zoom meeting.

Industrial Pretreatment Program

January IPP Activities		
Review/Approval		
Building Plan Approval	1/6/2021	2121 Cedar - Estes Leadly Funeral Home
Building Plan Approval	1/7/2021	4052 Legacy - Great Lakes Center for Rheumatology
Site Plan Review	1/25/2021	2560 Eaton Rapids Rd. - Life Christian Church
Inspections - <i>Industrial Pretreatment</i>		
Pratt & Whitney Auto Air	1/29/2021	1781 Holloway Drive

Thirty-six (36) grease traps were inspected at local businesses; two (2) needed service.

Community Outreach

The Christmas tree drop off was held at the Recycle Center during the entire month of January.

New Construction

Meadow Ridge phase 8 is complete and nearing Board acceptance.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON FEBRUARY 2, 2021**

The Delhi Charter Township Board of Trustees, pursuant to, Public Act 228 of 2020, conducted its regular February 2, 2021 meeting remotely. Supervisor Hayhoe called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor John Hayhoe, Holt, MI; Clerk Evan Hope, Holt, MI; Treasurer Tom Lenard, Holt, MI; Trustees Pat Brown, Holt, MI; Matt Lincoln, Delhi Twp., MI; TyJuan Thirdgill, East Lansing, MI; DiAnne Warfield, Holt, MI

Members Absent: None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of January 19, 2021
- B. Approval of Minutes – Regular Meeting of January 19, 2021
- C. Approval of Claims – January 26, 2021 (ATTACHMENT I)
- D. Approval of Payroll – January 21, 2021 (ATTACHMENT II)

Thirdgill moved, Brown supported, to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Lincoln, Thirdgill, Warfield, Brown

MOTION CARRIED

NEW BUSINESS

AMENDMENT NO. 1 TO RESOLUTION NO. 2020-017 – AMEND MINIMUM INCOME STANDARDS AND MAXIMUM ASSET STANDARDS POVERTY GUIDELINES FOR EXEMPTIONS FROM PROPERTY TAXES

The Board reviewed memorandums dated January 26, 2021 from Twp. Mgr. Miller and Elizabeth Tobias, Assessor (ATTACHMENT III).

Warfield moved, Lincoln supported, to adopt amendment No. 1 to Resolution No. 2020-017, which amends the Poverty Guidelines for exemptions from property taxes.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Lenard, Lincoln, Thirdgill, Warfield, Brown, Hayhoe

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON FEBRUARY 2, 2021**

REPORTS

SUPERVISOR

Supervisor Hayhoe reported on the ribbon cutting that was held for Dog Play & Stay Resort.

TREASURER

Treasurer Lenard reported on the continued success of the Pay Safe Stay Safe program.

Treasurer Lenard reported the 70% of the Winter Tax Roll has been collected to-date.

TRUSTEES

Trustee Brown

Trustee Brown reported that the Holt Education Foundation annual recognition event will be held virtually this year.

Trustee Brown reported on the Holt Business Alliance and the Dimondale Business Association's Positive Person of the Month Award.

Trustee Brown stated that he sent a letter to Kara Hope and received a reply so if you have any questions or need help write to your State Representative, she will reply.

TOWNSHIP MANAGER

Twp. Mgr. Miller reported that Mark Jenks, Director of Parks and Recreation, will be applying for two grants through the Michigan Department of Natural Resources for the Kiwanis Parks Tennis Court Reconstruction and the Valhalla Park East Restroom projects.

LIMITED PUBLIC COMMENTS – None

ADJOURNMENT

Brown moved, Lincoln supported, to adjourn the February 2, 2021 meeting.

A Roll Call Vote was recorded as follows:

Ayes: Lenard, Lincoln, Thirdgill, Warfield, Brown, Hayhoe, Hope

Meeting adjourned at 7:20 p.m.

Date: February 16, 2021

Evan Hope, Township Clerk

Date: February 16, 2021

John Hayhoe, Supervisor

/am

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

January 26, 2021

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated January 26, 2021 numbered 100556 thru 100622 & ACH 7350 thru 7367. Every invoice has a payment authorizing signature(s).

Dated: January 26, 2021

Jaymie Guzzo, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated January 26, 2021 show payments made from the following funds:

General Fund	\$	528,533.43
Fire Fund		18,610.93
Police Fund		2,400.00
Parks, Trails, & Recreation Fund		13,224.51
Fire EMS Equipment & Vehicle		4,082.21
Brownfield Fund		378.00
Downtown Development Fund		40,480.04
Sewer Fund		85,090.34
Local Brownfield Revolving Fund		378.00
Current Tax Account		3,419.07
Grand Total	\$	696,596.53

Includes the following to be reimbursed from separate bank accounts:

Current Tax Account	\$	3,419.07
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III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$20,000.00 have been approved by general policy or previous motions of the board.

Tracy Miller, Township Manager

Evan Hope, Township Clerk

Thomas Lenard, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on February 2, 2021 a motion was made by _____ and passed by ____ yes votes and ____ no votes (____ absent) that the list of claims dated January 26, 2021 was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
EXP CHECK RUN DATES 01/13/2021 - 01/26/2021

Vendor	Invoice Desc.	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	172.75
MERIDIAN TOWNSHIP FIRE DEPART	ALAIEDON STANDBY FEE	3,310.66
	Total For Dept 000.00	3,483.41
Dept 171.00 MANAGER		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,780.58
DELTA DENTAL PLAN OF	DENTAL INSURANCE	342.48
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	182.54
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.12
REVORE LAW FIRM P.L.C.	LEGAL FEES	200.00
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	62.26
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	31.13
BYRUM & FISK ADVOCACY	COMMUNICATION CONSULTING	3,500.00
VERIZON WIRELESS	CELLULAR	105.93
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	2,762.64
	Total For Dept 171.00 MANAGER	9,969.68
Dept 191.00 ACCOUNTING		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	463.42
DELTA DENTAL PLAN OF	DENTAL INSURANCE	36.69
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	45.28
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	0.71
GOVERNMENT FINANCE OFFICERS	GFOA MEMBERSHIP	225.00
MANER COSTERISAN	ACCOUNTING SERVICES	1,320.00
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	517.91
	Total For Dept 191.00 ACCOUNTING	2,609.01
Dept 215.00 CLERK		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,614.75
DELTA DENTAL PLAN OF	DENTAL INSURANCE	251.70
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	132.84
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	64.42
REVORE LAW FIRM P.L.C.	LEGAL FEES	100.00
VERIZON WIRELESS	CELLULAR	35.40
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	1,154.08
USA TODAY NETWORK	PUBLISHING/LEGAL NOTICES	596.00
	Total For Dept 215.00 CLERK	5,949.19
Dept 228.00 INFORMATION TECHNOLOGY		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,112.23
DELTA DENTAL PLAN OF	DENTAL INSURANCE	68.77
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	55.13
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	0.71
AD-INK & TONER SUPPLY	INK CARTRIDGES	224.87
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	1,381.32
	Total For Dept 228.00 INFORMATION TECHNOLOGY	2,843.03

Dept 253.00 TREASURERS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,390.29
DELTA DENTAL PLAN OF	DENTAL INSURANCE	182.93
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	87.52
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.83
BRINK'S INCORPORATED	BRINKS SERVICES	526.45
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	1,381.32
	Total For Dept 253.00 TREASURERS	3,571.34

Dept 257.00 ASSESSING		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	926.84
DELTA DENTAL PLAN OF	DENTAL INSURANCE	265.01
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	127.25
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.12
KCI	2021 PERSONAL PROPERTY STMTS	442.35
REVORE LAW FIRM P.L.C.	LEGAL FEES	3,400.00
	Total For Dept 257.00 ASSESSING	5,163.57

Dept 265.00 BUILDING & GROUNDS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,614.75
DELTA DENTAL PLAN OF	DENTAL INSURANCE	219.62
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	153.04
MODEL COVERALL SERVICE	UNIFORMS	29.00
MODEL COVERALL SERVICE	UNIFORMS	29.00
GRANGER	MONTHLY DUMPSTER SERVICE	70.41
HONEYWELL INTERNATIONAL INC	MAINTENANCE AGREEMENT 2/1/21-4/30/21	10,133.28
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/CSC	1,050.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/SHERIFF	630.00
SAFETY SYSTEMS, INC	FIRE ONLY MONITORING / DDA	114.00
SAFETY SYSTEMS, INC	FIRE / BURGLAR ALARM MONITORING	81.00
SAFETY SYSTEMS, INC	FIRE ALARM MONITORING / CSC	129.00
VERIZON WIRELESS	CELLULAR	88.84
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	650.54
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	138.36
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	349.80
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	54.80
CONSUMERS ENERGY	ELECTRIC 4149 WILLOUGHBY	109.18
CONSUMERS ENERGY	ELECTRIC 2004 AURELIUS	165.72
CONSUMERS ENERGY	ELECTRIC 2045 CEDAR #A	866.89
CONSUMERS ENERGY	ELECTRIC 2045 CEDAR #B	245.27
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS	3,176.82
CONSUMERS ENERGY	GAS 2074 AURELIUS	1,503.11
CONSUMERS ENERGY	GAS 2045 CEDAR	436.30
MENARDS LANSING SOUTH	FIRE DEPARTMENT WIRING	12.72
BYRUM ACE HARDWARE	BOLT	1.55
TASMANIAN TIRE CO.	X-MARK MOWER TIRE REPAIR	26.00
THE PARTS PLACE	GREASE FOR EQUIPMENT	65.60
TASMANIAN TIRE CO.	TIRES - TRUCK 461	746.00
TASMANIAN TIRE CO.	TIRES TRUCK 425	708.00
TASMANIAN TIRE CO.	CREDIT - RETURNED TIRES FOR TRUCK 425	(746.00)
TASMANIAN TIRE CO.	TIRES FOR TRUCK 425	746.00
THE PARTS PLACE	GREASE FITTING FOR BACKHOE	15.26
	Total For Dept 265.00 BUILDING & GROUNDS	25,613.86

Dept 281.00 STORMWATER		
INGHAM COUNTY DRAIN COMM	2020 DRAIN ASSESSMENTS	32,243.92
INGHAM COUNTY DRAIN COMM	2020 DRAIN ASSESSMENTS	280,864.14
INGHAM COUNTY DRAIN COMM	2020 DRAIN ASSESSMENTS	122,811.47
	Total For Dept 281.00 STORMWATER	435,919.53

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS	9,600.84
CONSUMERS ENERGY	LIGHTING 2116 CEDAR	233.31
CONSUMERS ENERGY	LIGHTING 2228 AURELIUS	74.23
CONSUMERS ENERGY	LIGHTING 3970 HOLT	67.94
CONSUMERS ENERGY	LIGHTING 4115 HOLT	111.64
	Total For Dept 446.00 INFRASTRUCTURE	10,087.96

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	5,746.52
DELTA DENTAL PLAN OF	DENTAL INSURANCE	484.63
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	214.07
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	4.25
REVORE LAW FIRM P.L.C.	LEGAL FEES	1,900.00
ASSOCIATED GOVERNMENT	DECEMBER AGS BILLING	5,736.90
VERIZON WIRELESS	CELLULAR	221.50
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	2,762.64
USA TODAY NETWORK	PUBLISHING/LEGAL NOTICES	202.00
USA TODAY NETWORK	PUBLISHING/LEGAL NOTICES	452.00
AMERICAN PLANNING	MEMBERSHIP RENEWAL	654.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	18,378.51

Dept 850.00 OTHER FUNCTIONS		
MEDICAL MANAGEMENT SYSTEMS	AMBULANCE BILLING FEES	4,304.53
INGHAM COUNTY TREASURER	PRE ADMIN PREV YEARS REFUND	639.81
	Total For Dept 850.00 OTHER FUNCTIONS	4,944.34

Total For Fund 101 GENERAL FUND 528,533.43

Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	7,600.23
DELTA DENTAL PLAN OF	DENTAL INSURANCE	1,330.51
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	860.39
BARYAMES CLEANERS	UNIFORM CLEANING	180.45
REVORE LAW FIRM P.L.C.	LEGAL FEES	400.00
HOLT ALLIANCE	2021 HOLT BUSINESS ALLIANCE DUES	130.00
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	126.00
APPLIED IMAGING	COPY MACHINE CONTRACT/COPIES	926.65
VERIZON WIRELESS	CELLULAR	1,018.53
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	5,585.32
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	44.92
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	44.00
BYRUM ACE HARDWARE	MISC STATION SUPPLY	17.18
BYRUM ACE HARDWARE	MISC STATION SUPPLIES	9.59
BYRUM ACE HARDWARE	MISC STATION SUPPLIES	68.58
MICHIGAN COMPANY	MISC STATION - SOAP	56.41
THE PARTS PLACE	EARPLUGS	59.10
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	153.07
	Total For Dept 336.00 FIRE DEPARTMENT	18,610.93

Total For Fund 206 FIRE FUND 18,610.93

Fund 207 POLICE FUND		
Dept 301.00 POLICE		
REVORE LAW FIRM P.L.C.	DCEMBER 2020 LEGAL	2,400.00
	Total For Dept 301.00 POLICE	2,400.00
	Total For Fund 207 POLICE FUND	2,400.00

Fund 208 PARKS, TRAILS, & RECREATION FUND		
Dept 752.00 PARKS ADMINISTRATION		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,039.07
DELTA DENTAL PLAN OF	DENTAL INSURANCE	142.15
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	141.57
APPLIED IMAGING	COPIER CONTRACT	548.78
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	2.83
REVORE LAW FIRM P.L.C.	LEGAL FEES	100.00
VERIZON WIRELESS	CELLULAR	107.66
	Total For Dept 752.00 PARKS ADMINISTRATION	3,082.06

Dept 771.00 PARKS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,780.55
DELTA DENTAL PLAN OF	DENTAL INSURANCE	256.31
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	106.71
GRANGER	MONTHLY DUMPSTER SERVICE	167.11
SAFETY SYSTEMS, INC	FIRE / BURGLAR MONITORING / VAL	150.00
AMERICAN RENTALS, INC.	PORTABLE TOILETS	154.00
AMERICAN RENTALS, INC.	PORTABLE TOILETS	154.00
BOARD OF WATER & LIGHT	1694 CEDAR ST	18.40
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	176.10
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	271.10
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	73.47
BOARD OF WATER & LIGHT	WATER 4050 KELLER	176.10
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	17.60
DELHI TOWNSHIP TREASURER	1694 CEDAR	50.20
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	140.80
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	44.00
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	44.00
CONSUMERS ENERGY	ELECTRIC 4080 KELLER	73.58
CONSUMERS ENERGY	ELECTRIC 1694 CEDAR	65.03
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	61.04
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	43.31
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	240.73
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,817.56
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	1,521.74
CONSUMERS ENERGY	GAS 2108 CEDAR	18.75
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	218.05
BOBCAT OF LANSING	TOOL CAT REPAIR	68.49
BYRUM ACE HARDWARE	TRAILER PAINT	13.97
THE PARTS PLACE	BREAKLEEN FOR MAINT ON TRAILERS/EQUIP	32.28
THE PARTS PLACE	MOW TRAILER REPAIR	28.97
	Total For Dept 771.00 PARKS	8,983.95

Dept 774.00 RECREATION		
MACALLISTER RENTALS	LIFT FOR HOLIDAY LIGHTS	1,158.50
	Total For Dept 774.00 RECREATION	1,158.50

Total For Fund 208 PARKS, TRAILS, & RECREATION FUND	13,224.51
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Fund 211 FIRE EMS EQUIP & VEHICLE FUND

Dept 339.00 EQUIPMENT & APPARATUS

BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	88.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	8.20
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,527.25
WEST SHORE FIRE INC	AIR JACK REPAIR	666.99
CRAIG'S AUTO BODY SHOP, LLC	AMBULANCE REPAIR - M212	447.15
R & R FIRE TRUCK REPAIR INC	AMBULANCE DOOR PARTS	933.24
THE PARTS PLACE	AMBULANCE DOOR HARDWARE	11.38
MID MICHIGAN EMERGENCY EQUIP	CAD DOCK INSTALL	400.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		4,082.21

Total For Fund 211 FIRE EMS EQUIP & VEHICLE FUND 4,082.21

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION

FOSTER, SWIFT, COLLINS & SMITH	DECEMBER LEGAL	378.00
Total For Dept 733.00 BROWNFIELD ADMINISTRATION		378.00

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH 378.00

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

HOLT ALLIANCE	2021 DUES	130.00
LANSING REGIONAL CHAMBER	2021 MEMBERSHIP	425.00
QUALITY FIRST MAID SERVICE, LLC	DDA CLEANING	140.00
H & H WELDING & REPAIR LLC	DDA RAILINGS	1,975.00
DELHI DDA	5 PAGE RELEASE OF LIEN	30.00
Total For Dept 728.00 DDA ADMINISTRATION		2,700.00

Dept 729.00 DDA MARKETING & PROMOTION

ASCAP	MUSIC LICENSE FEE 2021	367.00
BLOHM CREATIVE PARTNERS	B2B: SEW STICHTASTIC	2,900.00
BLOHM CREATIVE PARTNERS	DEC HOLT NOW SOCIAL MEDIA	1,500.00
BLOHM CREATIVE PARTNERS	DEC VOL BUR SOCIAL MEDIA	750.00
BLOHM CREATIVE PARTNERS	B2B: MILLER MUSIC	2,500.00
BLOHM CREATIVE PARTNERS	B2B: ORIGINAL OKINAWAN KARATE	2,500.00
BLOHM CREATIVE PARTNERS	B2B: HOSPICE OF LANSING	2,500.00
BLOHM CREATIVE PARTNERS	B2B: MOORE TROSPER	2,500.00
BLOHM CREATIVE PARTNERS	B2B: GREAT LAKES PED	2,500.00
BLOHM CREATIVE PARTNERS	B2B: OLSON SOLUTIONS	2,500.00
BLOHM CREATIVE PARTNERS	B2B: MURAWSKIS INSURANCE	2,500.00
BLOHM CREATIVE PARTNERS	B2B: BUILDING 21	2,500.00
BLOHM CREATIVE PARTNERS	B2B: PLAN EXTENSION	1,309.50
BLOHM CREATIVE PARTNERS	DEC DIGITAL MEDIA BUY	1,800.00
MENARDS LANSING SOUTH	TRASH BAGS/SOAP/TOILET CLEANER	63.07
HUBBELL, ROTH & CLARK, INC	FM ADDITION THRU 12/31/20	407.70
HUBBELL, ROTH & CLARK, INC	FM ADDITION THRU 1/9/21	475.65
BLOHM CREATIVE PARTNERS	DEC WEB HOST/MAINT	428.75
Total For Dept 729.00 DDA MARKETING & PROMOTION		30,001.67

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

SOAP SLINGERS WINDOW CLEAN	HOLIDAY LIGHT REMOVAL	1,300.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		1,300.00

Dept 850.00 OTHER FUNCTIONS		
GRANGER	MONTHLY DUMPSTER SERVICE	54.11
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	22.56
BOARD OF WATER & LIGHT	WATER 4410 HOLT	18.40
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	49.60
DELHI TOWNSHIP TREASURER	SEWER 4410 HOLT	24.80
DELHI TOWNSHIP TREASURER	SEWER 2064 CEDAR	24.80
CONSUMERS ENERGY	ELECTRIC 2150 CEDAR SIDE	29.71
CONSUMERS ENERGY	ELECTRIC 4410 HOLT	148.61
CONSUMERS ENERGY	ELECTRIC 2064 CEDAR	57.77
CONSUMERS ENERGY	ELECTRIC 2150 CEDAR	264.99
CONSUMERS ENERGY	GAS 2150 CEDAR	253.35
CONSUMERS ENERGY	GAS 2064 CEDAR	160.99
CONSUMERS ENERGY	GAS 4410 HOLT	91.32
	Total For Dept 850.00 OTHER FUNCTIONS	1,201.01

Dept 903.17 2017 DDA DEVELOPMENT		
HUBBELL, ROTH & CLARK, INC	2176 CEDAR LOT THRU 12/31/20	2,500.00
HUBBELL, ROTH & CLARK, INC	DELHI COMMERCE SIGNAL PHASE III	206.10
HUBBELL, ROTH & CLARK, INC	TRAIL REHAB THRU 12/31/20	2,506.76
HUBBELL, ROTH & CLARK, INC	CONT ADMIN THRU 1/9/21	64.50
	Total For Dept 903.17 2017 DDA DEVELOPMENT	5,277.36

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 40,480.04

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00		
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	138.14
ALLEN, CHARLES	REF SEWER 3883 SANDHILL RD LANSING MI	62.00
CHING, KOUK GUN	REF SEWER 2970 PINE TREE RD LANSING MI	62.00
ESTRADA-MCKAY, SYDNEY	REF SEWER 1303 DAYLILY DR HOLT MI	6.20
FANTASTIC SAM'S	REF SEWER 1995 CEDAR ST STE 9 HOLT	24.80
FOUNTAIN, SARAH JANE	REF SEWER 4202 HOLT RD HOLT MI	6.20
HEDIN, JOYCE	REF SEWER 2067 WOVEN HEART DR HOLT	17.60
ISENHOFF, DUSTIN & MARGARET	REF SEWER 5995 HORSTMAYER RD LANSING	6.40
MAYBERRY HOMES	REF SEWER 3959 MOUNTAIN GLADE HOLT M	57.80
MAYBERRY HOMES	REF SEWER 3966 SUNSHINE PEAK DR HOLT	75.40
ROYSTON, JOSHUA & GLORIA	REF SEWER 2816 LAMOREAUX LN HOLT	35.20
SHERMAN, LESLIE	REF SEWER 2687 FRANK ST LANSING	24.80
SMITH, DANIEL	REF SEWER 6102 HORSTMAYER RD LANSING	163.34
WACHS, WADE	REF SEWER 2200 MOORWOOD DR HOLT MI	18.60
WRESINSKI, DAVID & FRAN	REF SEWER 2586 SANIBEL HOLW HOLT	123.80
INSITUFORM TECHNOLOGIES USA	PAYMENT #3 - COLLECTION SYSTEM REPAIRS	5,781.03
	Total For Dept 000.00	6,603.31

Dept 548.00 ADMINISTRATION & OVERHEAD

REVORE LAW FIRM P.L.C.	DCEMBER 2020 LEGAL	1,500.00
BLUE CROSS BLUE SHIELD	RETIREMENT BENEFITS TO RETIREES	2,624.50
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	4,124.50

Dept 558.00 DEPT OF PUBLIC SERVICE

BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	10,102.72
DELTA DENTAL PLAN OF	DENTAL INSURANCE	1,029.33
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	544.93
BARYAMES CLEANERS	UNIFORM DRY CLEANING	123.30
MODEL COVERALL SERVICE	STAFF UNIFORMS	20.02
MODEL COVERALL SERVICE	STAFF UNIFORMS	20.02
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.13

MODEL COVERALL SERVICE	STAFF UNIFORMS	50.02
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.13
MODEL COVERALL SERVICE	STAFF UNIFORMS/P[OTW	66.13
CONCENTRIC LABS, INC	PLC/SCADA SERVICES	1,423.75
AIRGAS USA, LLC	CYLINDER RENTAL	199.28
FISHER SCIENTIFIC	136502P PIPET 25ML 12/CS	67.92
FISHER SCIENTIFIC	LABORTORY SUPPLIES	321.19
FISHER SCIENTIFIC	M-FECAL COLIFORM	273.67
FISHER SCIENTIFIC	029246F NARROW MOUTH REAGENT BOTTLE:	149.94
FISHER SCIENTIFIC	FUEL SURCHARGE	2.70
FISHER SCIENTIFIC	1451363 MICRO STIR BARS	90.70
HAVILAND PRODUCTS COMPANY	DEPOSIT RETURN	(70.00)
HAVILAND PRODUCTS COMPANY	ACETIC ACID	4,397.40
JACK DOHENY SUPPLIES, INC	PANO REPAIR	1,911.09
PVS TECHNOLOGIES, INC	FERRIC CHLORIDE	4,796.96
ALS LABORATORY GROUP	TEST NOT INCLUDED IN ORIGINAL INVOICE	25.00
HUBBELL, ROTH & CLARK, INC	RECYCLE PAD COMPACTOR	58.53
HUBBELL, ROTH & CLARK, INC	COLLECTION SYSTEM/GENERAL ENGINEER	74.25
HUBBELL, ROTH & CLARK, INC	SITE PLAN DEVELOPMENT/JOURNEY LIFE	99.00
HUBBELL, ROTH & CLARK, INC	ROOFING REPLACEMENT @ POTW/DESIGN	67.95
HUBBELL, ROTH & CLARK, INC	HOLT COLLEGE RD GAS STATION/SS REVIEW	371.25
HUBBELL, ROTH & CLARK, INC	GENERAL ENGINEERING/POTW	453.90
HUBBELL, ROTH & CLARK, INC	SS DETAIL SHEET & DESIGN/CONSTRUCTION	495.00
HUBBELL, ROTH & CLARK, INC	HOLT RD LS GENERATOR REPLACEMENT	436.95
HUBBELL, ROTH & CLARK, INC	COLLEGE HOLT RD SS MASTER PLAN	519.75
HUBBELL, ROTH & CLARK, INC	LEOS CONEY ISLAND/CAN REVIEW	792.00
HUBBELL, ROTH & CLARK, INC	RED HAWK HOUSING DEVELOPMENT	1,064.25
HUBBELL, ROTH & CLARK, INC	SEWER LEAD INSPECTIONS	1,105.50
HUBBELL, ROTH & CLARK, INC	SEWER LEAD INSPECTIONS	378.00
STATE OF MICHIGAN	MIDEAL RENEWAL 2021	230.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	102.16
GRANGER	SCREENING DEBRIS	798.26
GRANGER	MONTHLY DUMPSTER SERVICE	273.12
COMCAST	HIGH SPEED INTERNET/MTC	153.60
SPOK, INC	PAGER SERVICE	43.65
VERIZON WIRELESS	CELLULAR	839.02
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	95.00
BOARD OF WATER & LIGHT	WATER 3505 HOLT	100.17
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	180.26
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.40
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	442.86
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	176.10
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	140.80
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	326.03
CONSUMERS ENERGY	ELECTRIC 4280 DELL	708.98
CONSUMERS ENERGY	ELECTRIC 5999 HOLT	132.40
CONSUMERS ENERGY	ELECTRIC 6055 MC CUE	851.63
CONSUMERS ENERGY	ELECTRIC 4828 HOLT	283.56
CONSUMERS ENERGY	ELECTRIC 5961 MC CUE #2509	15,179.20
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	296.86
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	3,161.33
CONSUMERS ENERGY	ELECTRIC 2358 EIFERT	470.65
CONSUMERS ENERGY	ELECTRIC 2870 PINE TREE	573.68
CONSUMERS ENERGY	ELECTRIC 3505 HOLT	88.39
CONSUMERS ENERGY	GAS 3505 HOLT	63.08
CONSUMERS ENERGY	GAS 1490 AURELIUS	163.96
CONSUMERS ENERGY	GAS 1492 AURELIUS	645.64
CONSUMERS ENERGY	GAS 5961 MC CUE #2	62.92

CONSUMERS ENERGY	GAS 5961 MC CUE #3	486.47
CONSUMERS ENERGY	GAS 1494 AURELIUS	372.01
CONSUMERS ENERGY	GAS 4280 DELL	317.21
BYRUM ACE HARDWARE	BATTERIES/GATE OPENER @ POTW	7.18
MENARDS LANSING SOUTH	TRASH BAGS/FURNACE FILTERS	66.24
MENARDS LANSING SOUTH	RETURNED FURNACE FILTER	(14.28)
WOLVERINE POWER SYSTEMS	COOLANT LEAK REPAIR/WAVERLY LS	375.75
DETECTION INSTRUMENTS CORP	50PPM H2S CALIBRATION GAS	145.00
DETECTION INSTRUMENTS CORP	SHIPPING	49.21
HONEYWELL INTERNATIONAL INC	MAINTENANCE AGREEMENT 2/1/21-4/30/21	6,755.52
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/MAINTENANCE	420.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/POTW	512.00
SAFETY SYSTEMS, INC	QUARTERLY MONITORING AND WATCHMAN	120.00
SAFETY KLEEN SYSTEMS, INC.	SERVICE/PARTS WASHER/POTW	180.00
JACK DOHENY SUPPLIES, INC	CAMERA REPAIR	4,383.02
FRANKIE D'S AUTO & TRUCK	LUBE, OIL, FILTER UNIT #1	64.00
MWEA	MWEA RENEWAL/BOLLEY	77.00
HUBBELL, ROTH & CLARK, INC	ROOFING REPLACEMENT @ POTW/DESIGN	162.45
HUBBELL, ROTH & CLARK, INC	HOLT RD LS GENERATOR REPLACEMENT	74.25
HUBBELL, ROTH & CLARK, INC	LIFT STATION GEN REPLACEMENT	1,613.13
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		74,362.53

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 85,090.34

Fund 643 LOCAL BROWNFIELD REVOLVING FUND

Dept 735.00 LOCAL SITE REMEDIATION

FOSTER, SWIFT, COLLINS & SMITH	DECEMBER LEGAL	378.00
Total For Dept 735.00 LOCAL SITE REMEDIATION		378.00

Total For Fund 643 LOCAL BROWNFIELD REVOLVING FUND 378.00

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

CAPITAL REAL ESTATE TAX SERV	2020 Win Tax Refund 33-25-05-11-351-010	45.16
CAPITAL REAL ESTATE TAX SERV	2020 Win Tax Refund 33-25-05-17-177-004	3,373.91
Total For Dept 000.00		3,419.07

Total For Fund 703 CURRENT TAX ACCOUNT 3,419.07

Total For All Funds: 696,596.53

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated January 21, 2021**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 112494 through 112502 & direct deposits numbers: DD33705 through DD33798. The payroll was prepared in accordance with established payroll rates and procedures.

The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Jaymie Guzzo, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: January 21, 2021

Director of Accounting

II. Payroll Report

The January 21, 2021 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$63,754.35	\$20,073.75	\$43,680.60
Fire Dept. Fund	57,063.09	18,596.85	\$38,466.24
Parks & Rec	16,230.13	5,271.17	\$10,958.96
DDA	4,957.17	1,031.86	\$3,925.31
Sewer Fund/Receiving	33,369.60	10,423.17	\$22,946.43
Total Payroll			\$119,977.54
	Township FICA	Township RHS & Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$4,603.22	\$7,586.61	\$32,263.58
Fire Dept. Fund	4,271.90	6,785.25	29,654.00
Parks & Rec	1,180.47	1,842.93	8,294.57
DDA	188.16	92.45	1,312.47
Sewer Fund/Receiving	2,462.88	3,802.24	16,688.29
Total Payroll	\$12,706.63	\$20,109.48	\$32,816.11

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on January 21, 2021 and identified as follows:

1/21 Net Pay Disbursement in Common Savings (\$119,977.54)

Thomas Lenard, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on February 2, 2021, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated January 21, 2021 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Lenard(1)Vander Ploeg(1)

Evan Hope, Clerk



**Delhi Charter Township
Manager's Office**

MEMORANDUM

TO: Delhi Township Board Members

FROM: Tracy L.C. Miller, Township Manager

DATE: January 26, 2021

RE: Amendment to Resolution No. 2020-017
Regarding Property Tax Poverty Exemption

In November the Board passed Resolution 2020-017 which confirmed the poverty guidelines for the assessment of property taxes in Delhi Township. This is an annual process that is typically completed late in the year. There are presently three property owners who claim this exemption, and all are eligible due to their fixed income status. There is a fourth property owner who experiences fluctuating income and qualifies some years.

In December lame duck, the Michigan legislature passed, and the Governor signed, Public Act 253 of 2020 (the "Act"). This new legislation changes how local governments, assessors, and boards of review handle these exemptions. The changes will start with the 2021 tax year.

To be consistent with the Act, we need to amend the Resolution passed by the Board in November. In addition, the new Act allows an exemption granted in 2019 or 2020 to automatically carry forward for 2021, 2022 and 2023. Additionally, new exemptions authorized in 2021, 2022 or 2023 can remain active for up to 3 years. Finally, poverty exemptions granted in 2019 or 2020 can be continued for 2021, without an additional application beyond a one-page certification of continued eligibility. To that end, please see the recommended Resolution amendment attached.

If you have any questions, the Assessor and I are available to answer them. Overall, the impact of this change is expected to be very small (<\$5000 over 3 years). We are hopeful that by opting-in to the changes authorized by the Act, it will make it easier for those who need the exemption. Thank you in advance for your time and attention to this matter.

Recommended Motion:

To adopt Amendment No. 1 to Resolution No. 2020-017, which amends the Poverty Guidelines for exemptions from property taxes.



**Delhi Charter Township
Assessing Department**

MEMORANDUM

TO: Tracy L.C. Miller, Township Manager

FROM: Elizabeth Tobias, Township Assessor

DATE: January 26, 2021

RE: Amended Resolution 2020-017 “2021 Poverty Exemption Guidelines”

Public Act 253 of 2020 was signed into law on December 22, 2020. The Act made several changes to the poverty exemption statute (MCL 211.7u) that will impact how local units, assessors, and boards of review handle the exemption starting with the 2021 tax year. The Delhi Charter Township Board of Trustees adopted Resolution 2020-017 on November 17, 2020, before the Public Act was signed into law.

The Public Act modifies some of the language of the statute, and also provides for a local unit of government to allow an exemption granted in 2019 or 2020 to carry forward to 2021, 2022 and 2023 for those persons who receive a fixed income solely from public assistance that is not subject to significant annual increases (Federal Supplemental Security Income, Social Security disability or retirement benefits). Additionally, any new exemptions in 2021, 2022 or 2023 remain exempt for up to 3 years for persons who receive a fixed income (MCL 211.7u(6)). Local units can carry a poverty exemption forward that was granted in 2019 or 2020 for the 2021 tax year, without an application or protest to the Board of Review.

I present to you an Amended Resolution 2020-017 which affects the appropriate changes in verbiage, as well as provides for an extension to the Poverty Exemption for a parcel which demonstrates the necessary eligibilities and submits the required documentation.

**Amendment No. 1 to
Delhi Charter Township
Resolution No. 2020-017**

**A Resolution to Extend Poverty Exemptions and Modify Guidelines ("Exhibit A")
for Poverty Exemptions from Property Taxes**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, Michigan held remotely pursuant to Public Act 228 of 2020, on Tuesday, February 2nd, 2021 at 7:00 P.M.

PRESENT:

ABSENT:

The following Resolution was offered by _____ :

WHEREAS, Public Act 253 of 2020 became effective on December 22, 2020, after the Township Board took action to approve Resolution 2020-017. The Act made several changes to the poverty exemption statute (MCL 211.7u); and

WHEREAS, Public Act 253 of 2020, amended Section 7u of Public Act 206 of 1893 (MCL 211.7u) that requires the local governing body of the unit to determine and make available to the public on the Township website the policy, guidelines and application form for granting of poverty exemptions; and

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the Township Board; and

WHEREAS, for the principal residence of persons, the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, Section 7u(5) of the Guidelines for Poverty Exemptions from Property Taxes provides for the establishment of maximum income standards in Exhibit A; and

WHEREAS, based on the Federal Poverty Income Standards, the maximum standards set forth in Exhibit A may be modified from time to time by resolution of the Delhi Charter Township Board of Trustees; and

WHEREAS, pursuant to PA 390 of 1994, as amended by PA 253 of 2020, the Charter Township of Delhi, Ingham County adopts the following guidelines and policy as provided in Exhibit A for the Board of Review to implement. The guidelines shall include but not be

limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credits, returns filed in the current or immediately preceding year.

THEREFORE BE IT RESOLVED, that to be eligible for a property poverty exemption in Delhi Charter Township, an applicant must:

1. Own or occupy as a principal residence the property for which an exemption is requested; and
2. File the required and complete application in the form required by the Township Assessor; and
3. File copies of federal income tax returns, state income tax returns (MI-1040), or a Poverty Exemption Affidavit, as appropriate and Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3, or 4), and documentation for all income sources, including any property tax credit forms and/or statement of benefits paid from Michigan Department of Social Services or Social Security Administration for all persons residing on the property/homestead; and
4. Demonstrate that the assets of the applicant and any persons residing in the homestead do not exceed the amounts in Exhibit A, excluding the principal residence and one automobile. The applicants and any persons residing on the property shall not have an annual income level that does not exceed the federal poverty income guidelines and maximum asset standards as set forth in Exhibit A; and
5. Produce a valid driver's license or other form of identification; and
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested; and
7. Have on file with the Assessor's Office a current Principal Residence Exemption (PRE) affidavit.

BE IT FURTHER RESOLVED THAT:

1. The Board of Review may request from the applicant any supporting documents that may be utilized in determining a property poverty exemption request; and
2. The completed property poverty exemption application must be filed after January 1, but one (1) day prior to the last day of the Board of Review in the year for which the exemption is sought; and

3. The Board of Review shall follow this Resolution and Delhi Charter Township's 2021 guidelines and policy for property tax poverty exemption in granting or denying an exemption; and

4. A Poverty Exemption granted in 2019 or 2020, or both, may be carried forward to 2021, 2022, and 2023, for those persons who receive a fixed income solely from public assistance that is not subject to significant annual increases (i.e., Federal Supplemental Security Income, Social Security disability or retirement benefits), provided no change in ownership or occupancy, by annually submitting Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty"; and

5. A Poverty Exemption may be carried forward that was granted in 2019 or 2020, or both, for the 2021 tax year, without an application or protest to the Board of Review, provided no change in ownership or occupancy, by submission of Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty; and

6. New exemptions in 2021, 2022, & 2023 may remain exempt for up to 3 years for persons who receive a fixed income, provided no change in ownership or occupancy, by submission of Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty"; and

7. A person receiving the extended exemption under MCL 211.7u(6) for up to 3 years due to receiving a fixed income is required to file an affidavit rescinding the exemption within 45 days of no longer being eligible for the exemption; and

8. If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the State Tax Commission; and

BE IT FINALLY RESOLVED, that the Board of Trustees rescinds all prior resolutions that are inconsistent with or in conflict with this Resolution; and

That to conform to the provisions of PA 390 of 1994 and PA 253 of 2020, the Poverty Exemption Guidelines (Exhibit A) are hereby effective February 2, 2021.

AYES:
NAYES:
ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

**STATE OF MICHIGAN)
COUNTY OF INGHAM)§**

I, the undersigned, the duly qualified Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 2nd day of February 2021.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 2nd day of February 2021.

Evan Hope, Township Clerk

EXHIBIT A
DELHI CHARTER TOWNSHIP
POVERTY EXEMPTION GUIDELINES

Minimum Income Standards

To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must have an annual income level that does not exceed the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services. Income sources include, but are not limited to, salaries, Social Security, rents, pensions, IRA's (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, and any other source of income. The guidelines are as follows:

2021 Federal Poverty Income Guidelines

Number of Persons Residing in the Principal Residence	Maximum Total Income
1 person	\$12,760
2 persons	\$17,240
3 persons	\$21,720
4 persons	\$26,200
5 persons	\$30,680
6 persons	\$35,160
7 persons	\$39,640
8 persons	\$44,120
Each Additional Person	\$4,480

Minimum Asset Standards

To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must not have assets that exceeds the Maximum Asset Standards, excluding the principal residence, one vehicle, and monies received pursuant to MCL 206.520 (homestead property tax credit). Assets include, but are not limited to, real estate other than the principal residence, personal property, recreational vehicles, checking/savings accounts, stocks, bonds, life insurance, retirement funds, etc. The Maximum Asset Standards are as follows:

Number of Persons Residing in the Principal Residence	Maximum Total Assets
1 person	\$25,000
2 persons	\$31,000
3 persons	\$37,500
4 persons	\$43,750
5 persons	\$50,000
6 persons	\$56,250
7 persons	\$62,500
8 persons	\$68,750
9 or more persons	\$75,000