

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 28, 2021**

The Downtown Development Authority met Tuesday, September 28, 2021 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Vice Chairperson Fauser called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Rick Brown, Rita Craig, Tim Fauser, John Hayhoe, Steven L. Marvin, Nanette Miller, Sally Rae

MEMBERS ABSENT: Harry Ammon, David Leighton

OTHERS PRESENT: C. Howard Haas, DDA Executive Director, Lori Underhill, DDA Deputy Director

PUBLIC COMMENT: None

SET/ADJUST AGENDA There were no changes to the agenda

APPROVAL OF MINUTES

Craig moved, Marvin supported, to approve the regular meeting minutes of August 31, 2021.

A Voice Poll Vote was recorded as follows: All Ayes
Absent: Ammon, Leighton

MOTION CARRIED

BUSINESS

FY 2022 DDA BUDGET – SET PUBLIC HEARING FOR OCTOBER 26, 2021

Rae moved, Miller supported, to set a Public Hearing for the proposed Fiscal Year 2022 DDA Budget to be held during the Tuesday, October 26, 2021 DDA Board Meeting.

A Public Hearing Notice will be published in the *Holt Community News* on October 10, 2021.

A Voice Poll Vote was recorded as follows: All Ayes
Absent: Ammon, Leighton

MOTION CARRIED

REPORTS

Executive Director

Mr. Haas reported that a kayak vendor has been identified for Esker Landing. He and Parks and Recreation Director Mark Jenks will meet with the vendor in the coming weeks. Mr. Haas has been working with Lansing Area Economic Partnership (LEAP) on bringing an industrial user to Delhi Township. The Ingham County Health Department is reviewing the plans for the proposed restaurant located in the DDA owned building at 2176 Cedar Street. Application for water

SUBJECT TO APPROVAL

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service has been made with the Lansing Board of Water and Light. Mr. Haas reviewed the progress made on the Esker Square construction to date and answered various questions from board members.

Farmer's Market

Lori Underhill reported that the Market will hold a Halloween Food Frenzy on Wednesday, October 27 from 4:00 – 8:00. The Electric Vehicle chargers are installed and activated. As of September 23, 51 charging sessions were recorded. Ms. Underhill also reported on the number of businesses that have been approved in the Township/DDA Back to Business Program.

Advertising & Marketing Committee

There was no report.

Planning Commission

Ms. Craig reported that the Planning Commission approved a 28,000 square foot medical facility on Patient Care Drive.

Supervisor

Supervisor Hayhoe reported that the Township held a budget workshop with Department Heads on Tuesday, September 14, 2021. The Township experienced 9% growth in population since the last census. Hundreds of new housing units have been added and home sales are swift in the Township. He invited board members to attend the Electric Vehicle Charging ribbon cutting event on Wednesday, September 29. The Fire Department will hold an Open House on October 7th. The Holt Lions will host the Halloween in the Park event in October.

Treasurer

Ms. Rae reported that DDA cash and investments for the month ending August 31, 2021 totaled \$5,341,180.

Members

None.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

Nanette Miller, Secretary

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