



Community Development Department
 2074 Aurelius Rd, Holt MI 48842
 P: 517-694-8281 • FAX: 517-694-1289
 E: building@delhitownshipmi.gov • delhitownshipmi.gov



DATE STAMP

MECHANICAL PERMIT APPLICATION

Job Address:		City:	State:	Zip:
Property Owner/Builder:		Property Occupant:		Ph:
Ph:	Email:		Fax:	

Permit Applicant (Check One): CONTRACTOR OWNER OCCUPANT

Contractor Name:				
Address:		City:	State:	Zip:
Ph:	Email:		Fax:	
Contractor License #:			Ex. Date:	
Master License #:			Ex. Date:	
Fed ID #:	MESC #:	Workers Comp Carrier (or exemption):		

Category (Check One):	Work Type (Check One):	Describe Work:
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> NEW <input type="checkbox"/> REPAIR/REPLACE <input type="checkbox"/> ALTERATION <input type="checkbox"/> MOBILE HOME INSTALL <input type="checkbox"/> ADDITION	

NEW OR REPLACEMENT AC AND FURNACE INSTALLATIONS REQUIRE A ELECTRICAL PERMIT

Plan Review Required - Have plans been submitted? (See below for plan review requirements before completing this section.) YES NO NOT REQUIRED

PLANS ARE NOT REQUIRED for the following:

1. One and Two family dwelling when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Assembly, business, mercantile, and storage building having HVAC equipment only, with one fire area and not more than 3,500 sq. ft.
4. Work completed by a government subdivision or state agency costing less than \$15,000.
If work being performed is described above, answer question "NOT REQUIRED"

PLAN ARE REQUIRED for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirement of the this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines. **(However signature indicates compliance with following Homeowner Affidavit)**

Homeowner Affidavit:

I hereby certify the mechanical work described on the permit application shall be installed by myself in my home which I am living in or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Local Mechanical Inspector. I will cooperate with the Local Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Applicant's Signature

Print Name

Date

— ALL APPLICANTS MUST COMPLETE THE BACK SIDE OF THE FORM —

FOR OFFICE USE ONLY

#PM	Date Received:	Receipt #:
	Fee:	
	Parcel #: 33 - 25 - 05 - - -	

ALL APPLICANTS MUST COMPLETE THE WORK ITEMIZATION CHART

RESIDENTIAL/COMMERCIAL ITEMIZATION			
ITEM DESCRIPTION	NO.	RATE	FEE
Base Fee <i>(Includes One Inspection)</i>	1	\$70.00	\$70.00
Additional/Re-Inspections		\$70.00 EA.	
Equipment Regulated by Code - <i>Not Itemized on Form</i>		\$40.00 EA.	
Class A Chimney, Type B Vent, Liner		\$14.00 EA.	
Fire Suppression System		\$40.00 MIN. \$1.00/HEAD	
Hydronic/Process Piping		\$36.00 MIN. .07/FT.	
Gas Piping - <i>Each Opening</i>		\$7.00 EA.	
Dryer Exhaust Ducts, Bathroom/Residential - Kitchen Exhaust Fans, Ducts		\$7.00 EA.	
LP Gas And Fuel Oil Piping - <i>Tank To Structure</i>		\$26.00 EA.	
Commercial Refrigeration Systems		\$40.00 EA.	
Type I Kitchen Hood and Exhaust System		\$50.00 EA.	
Type II Hood And Exhaust System		\$40.00 EA.	
Duct System Only		\$35.00 EA.	
Furnace/Unit Heater		\$40.00 EA.	
Furnace Duct System, Venting - <i>NEW</i>		\$70.00 EA.	
Energy/Heat Recovery Units		\$10.00 EA.	
Unit Ventilator/PTAC Unit		\$18.00 EA.	
Re Heat Coil, VAV Box, Zone Damper		\$10.00 EA.	
Fire/Fire Smoke Damper		\$10.00 EA.	
Central Air - Heat Pump - Air Handler		\$25.00 EA.	
Humidifier - Air Cleaner		\$7.00 EA.	
Gas/Wood Burning Fireplace		\$40.00	
Water Heater		\$7.00	
Manufactured Home In Park - FLAT FEE		\$70.00	
Safety/Investigation Inspection		\$70.00	
Mechanical Plan Review Fee <i>(If paid separate from a building project)</i>		\$150.00	

GENERAL INSTRUCTIONS

Permit is valid as long as the work is in progress and inspections are conducted. A permit will expire when work is not started within six months, or when inspections are not called for and completed within six months of the previous inspection. An expired permit cannot be refunded or reinstated. Mechanical work shall not be started until the permit is issued. **Work shall not be concealed until it has been inspected.**

**TO SCHEDULE AN
INSPECTION CALL
517-694-8281**

APPLICATIONS SHOULD BE SUBMITTED TO:

**DELHI CHARTER TOWNSHIP
BUILDING DEPARTMENT
2074 AURELIUS RD
HOLT MI 48842**

Questions regarding state code or permit status may be directed to the township building department at:

517-694-8281

Monday - Friday 8:00am - 5:00pm

CALCULATED FEE TOTAL: \$ _____

PLEASE MAKE CHECKS PAYABLE TO "DELHI CHARTER TOWNSHIP"