APPLICATION FOR
REGISTRATION OF RENTAL PROPERTY

Community Development Department

2074 Aurelius Rd, Holt MI 48842 • P: 517-694-8281 • FAX: 517-694-1289

E: building@delhitownshipmi.gov • delhitownshipmi.gov

DATE STAMP

1) ☐ NEW REGISTRATION   ☐ REGISTRATION RENEWAL   ☐ CHANGE IN OWNER / PROPERTY MANAGER

2) OWNER INFORMATION

Name:	Business Name:

Address:	City:	State:	Zip:

Day Ph:	Evening Ph:	Mobile:

Email:	Fax:

3) PROPERTY MANAGEMENT INFORMATION

Name:	Business Name:

Address:	City:	State:	Zip:

Day Ph:	Evening Ph:	Mobile:

Email:	Fax:

4) RENTAL PROPERTY INFORMATION

If there is more than one address or parcel number for each building, you must indicate below. This information is required to register a rental property.

Property Address:	Parcel #:

Type *(Check One)***:**   ☐ SINGLE-FAMILY   ☐ DUPLEX (TWO FAMILY)   ☐ 3 OR MORE UNITS (MULTI-FAMILY)

IF MULTI UNIT BUILDING - COMPLETE THE FOLLOWING

1) How many buildings in complex?	2) How many units in each building?
3) Name of complex.	4) Are any units owner-occupied?

Additional Address:	Additional Parcel #:

Type *(Check One)***:**   ☐ SINGLE-FAMILY   ☐ DUPLEX (TWO FAMILY)   ☐ 3 OR MORE UNITS (MULTI-FAMILY)

IF MULTI UNIT BUILDING - COMPLETE THE FOLLOWING

1) How many buildings in complex?	2) How many units in each building?
3) Name of complex.	4) Are any units owner-occupied?

Additional Address:	Additional Parcel #:

Type *(Check One)***:**   ☐ SINGLE-FAMILY   ☐ DUPLEX (TWO FAMILY)   ☐ 3 OR MORE UNITS (MULTI-FAMILY)

IF MULTI UNIT BUILDING - COMPLETE THE FOLLOWING

1) How many buildings in complex?	2) How many units in each building?
3) Name of complex.	4) Are any units owner-occupied?

APPLICANT AFFIDAVIT:

I hereby attest to the truth and accuracy of the information contained in this application and grant Delhi Charter Township permission to conduct any and all inspections required and affirm that all tenant of the subject property will be informed of required and scheduled inspections. Furthermore, all leases executed after this date shall contain a provision requiring the lessee to consent to inspection upon notice as provided in section 3-90.6A of Ordinance 102.3

_____ _____ _____
Signature of Owner/Agent   *Print Name*   *Date*

REV. 01/2023

FOR OFFICE USE ONLY

Total Number of Units:	Total Number of Parcels:	Posted as Rental:
FEE:	Receipt #:	Date Received: