

DELHI CHARTER TOWNSHIP

RESOLUTION NO 2015-007

AMENDMENT 1

A RESOLUTION TO MODIFY AND/OR ESTABLISH FEES FOR PERMITTING, PLANNING AND RENTAL PROGRAM FUNCTIONS WITHIN THE DEPARTMENT OF COMMUNITY DEVELOPMENT

At a regular meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on Tuesday, the 21<sup>st</sup> day of July, 2015, at 7.30 p m

PRESENT Supervisor C.J Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees John Hayhoe, Megan Ketchum

ABSENT Trustees Jon Harmon, DiAnne Warfield

The following resolution was offered by Trustee Hayhoe

**WHEREAS**, the Charter Township of Delhi has previously established fees for building, plumbing, mechanical and electrical permits, and

**WHEREAS**, fees have also been previously established for the Construction Board of Appeals and Zoning Board of Appeals, various planning and zoning reviews and permits, as well as the Rental Registration program, and

**WHEREAS**, many of these fees have not been reviewed or updated since 1995, 1997, 2005, 2008 or 2011, depending on the fee, and

**WHEREAS**, the costs associated with the activities for which these fees are charged have increased during the intervening time period, and

**WHEREAS**, it is necessary to increase fees, from time to time, to ensure that the costs of the services provided are adequately covered by said fees, and

**WHEREAS**, consistent with past practices, it is reasonable to utilize the Consumer Price Index (CPI), as tabulated by the United States Department of Labor, as a reasonable basis of reflecting these inflationary costs, and

**WHEREAS**, the percentage increase in CPI since the time a particular fee was last adjusted or implemented was used as a basis for developing revisions to the schedule of fees for the activities listed in Exhibit A of this Resolution, and

**WHEREAS**, there have also been technology and other changes which necessitate the elimination of some fees that were formerly charged by the Township, and

**WHEREAS**, those same types of changes necessitate the adoption of new, or different fees, in some instances, especially in the case of mechanical and electrical permits, and

**WHEREAS**, it is desirable, in an effort to be consistent with the methods used by other communities in our region and for the convenience of applicants, to begin using the itemization method for the assignment of trade permit fees for both residential and commercial projects, and

**WHEREAS**, the Township will be launching an online permitting process in 2015, in addition to continuing with in-person permitting, and will incur costs associated with offering this convenience to its citizens and their contractors, and

**WHEREAS**, the Township has reviewed all of the fees and compiled the updated fee schedule which is incorporated herein as Exhibit A, and

**WHEREAS**, it is the intent of the Board that the Exhibit A fee schedule will update and replace all formerly adopted fee schedules for the types of permits and activities listed

**NOW THEREFORE BE IT RESOLVED**, that the fees outlined in Exhibit A are hereby adopted by the Charter Township of Delhi for applications, petitions, or permits subject to review by the Board, its committees and/or its employees.

**IT IS FURTHER RESOLVED** that the revised fees be incorporated in the records of Delhi Charter Township and displayed in a prominent place and be available to the citizens of the Township

**IT IS FINALLY RESOLVED** that the above referenced fees shall become effective on August 1, 2015

Ayes Sweet, Davis, Hayhoe, Hope Ketchum

Nays. None

Absent: Harmon, Warfield



**Community Development Department Fee Schedule**

Adopted 2/17/15

Effective 3/1/15

Amended 7/21/15

Amendments Effective 8/1/15

<u>Fee Type:</u>	<u>Current Fee:</u>	<u>Unit of Measure:</u>	<u>New Fee:</u>
<b><u>Building</u></b>			
Permit Fee Minimum	\$50	minimum	\$60
Building Permit Fee	\$6	per \$1,000 of value	\$7
Permit Value Basis (used to calculate Permit Fee):			
<i>Carport</i>	\$3.60	<i>per stall</i>	\$4
<i>Cell Tower</i>	\$6	<i>per \$1,000 of value</i>	\$7
<i>Existing Basement - finished</i>	\$20	<i>per SF</i>	\$24
<i>Unfinished Basement area</i>	\$11	<i>per SF</i>	\$13
<i>Finished Basement area</i>	\$31	<i>per SF</i>	\$37
<i>Finished living area</i>	\$85	<i>per SF</i>	\$100
<i>Garage (attached) area</i>	\$21	<i>per SF</i>	\$25
<i>Sun porch (heated)</i>	\$85	<i>per SF</i>	\$100
<i>Sun porch (unheated)</i>	\$50	<i>per SF</i>	\$59
<i>Roofed porch</i>	\$14	<i>per SF</i>	\$17
<i>Open deck or Porch</i>	\$9	<i>per SF</i>	\$11
<i>Crawl Space</i>	\$9	<i>per SF</i>	\$11
Mobile Home in park	\$150	flat fee	\$180
Re-Inspections/Special Services	\$50	flat fee	\$60
Fence/Perimeter Fence	\$50	flat fee	\$60
Commercial Plan Review	10%	of permit fee	10% of permit fee
Sign Permit	\$50	flat fee	\$60
plus per foot	\$1	per SF	\$1
Business Event Sign	\$25	flat fee	\$30
Re-Roof	\$50	flat fee	\$60
Demolition	\$50	flat fee	\$60
Pole Barn/Freestanding Garage	Previously based on value	flat fee	\$150
Deck	\$50	flat fee	\$100
Pool	\$50	flat fee	\$60
<b><u>Construction Board of Appeals</u></b>			
Residential	\$200	flat fee	\$235
Commercial	\$300	flat fee	\$355

**Plumbing**

Commercial Plumbing Plan Review	new	flat fee	<b>\$150</b>
Base Fee, incld. 1 insp.	\$50	flat fee	<b>\$70</b>
Additional Insp./Re-inspections	\$50	flat fee	<b>\$70</b>
Fixtures, Water Connected Appliances, Floor Drains, Special Drains, MRF Homes, Domestic water treatment & filtering equip.	\$5	each	<b>\$7</b>
Stacks (Soil, Waste, Vent, Air Admittance Valves)	\$5	each	<b>\$7</b>
Water Pipe System (<1")	\$12	each	<b>\$17</b>
Water Pipe Systems (>1")	\$25	each	<b>\$35</b>
Roof Drains/Overflow Drains	\$5	each	<b>\$7</b>
Sewage Ejectors, Manholes, Sumps	\$5	each	<b>\$7</b>
Backflow Preventer, RPZ, PVB, DBL CHECK	\$5	each	<b>\$7</b>
Medical Gas Outlets (up to 10 outlets)	new	flat fee	<b>\$50</b>
Medical Gas Outlets (> than 10 outlets)	new	per outlet	<b>\$7</b>
Building Sewer/Building Drain Connection/Storm Drain	\$5	each	<b>\$7</b>
Water Heater	new	each	<b>\$7</b>
Mobile Home in Park	\$50	flat fee	<b>\$70</b>
Safety/Investigation Inspection	\$50	flat fee	<b>\$70</b>

**Mechanical**

Commercial Mechanical Plan Review	new	flat fee	<b>\$150</b>
Base Fee, incld. 1 insp.	\$50	flat fee	<b>\$70</b>
Additional Insp./Re-inspections	\$50	flat fee	<b>\$70</b>
Equipment Regulated by Code, not itemized	\$30	each	<b>\$40</b>
Class A Chimney, Type B Vent, Liner	\$10	each	<b>\$14</b>
Fire Suppression System	\$30	minimum	<b>\$40</b>
per head	\$0.75	per head	<b>\$1</b>
Hydronic/Process Piping	\$25	minimum	<b>\$36</b>
per foot	\$0.05	per foot	<b>\$0.07</b>
Gas Piping, Each Opening	\$5	each opening	<b>\$7</b>
Exhaust Ducts, Residential Bath/Kitchen Exhaust Fans, Ducts	\$5	each	<b>\$7</b>
LP Gas & Fuel tanks, Piping - Tank to Structure	\$18	each	<b>\$26</b>
Commercial Refrigeration Systems	\$30	each	<b>\$40</b>
Type 1 Kitchen Hood and Exhaust System	\$30	each	<b>\$50</b>
Type 2 Kitchen Hood and Exhaust System	\$30	each	<b>\$40</b>
Duct System only	\$25	each	<b>\$35</b>
Furnace/Unit Heater	\$30	each	<b>\$40</b>

Energy/Heat Recovery Units	new	each	<b>\$10</b>
Furnace, Duct System, Venting (new)	\$50	per system	<b>\$70</b>
Fire/Fire Smoke Damper	new	each	<b>\$10</b>
Re-Heat Coil, VAV Box, Zone Damper	new	each	<b>\$10</b>
Unit Ventilator/PTAC Unit	new	each	<b>\$18</b>
Humidifier/Air Cleaner	new	each	<b>\$7</b>
Water Heater	\$5	each	<b>\$7</b>
Central Air/Heat Pump/Air Handler	\$18	each	<b>\$25</b>
Gas/Wood burning Fireplace	\$30	each	<b>\$40</b>
Mobile Home in Park	\$50	flat fee	<b>\$70</b>
Safety/Investigation Inspection	\$50	each	<b>\$70</b>

**Electrical**

Commercial Electrical Plan Review	new	flat fee	<b>\$150</b>
Base Fee, incld. 1 insp.	\$50	flat fee	<b>\$70</b>
Additional Insp./Re-inspection	\$50	flat fee	<b>\$70</b>
Services: 0-200 AMP	\$11	each	<b>\$15</b>
201-600 AMP	\$16.50	each	<b>\$25</b>
601-800 AMP	\$22	each	<b>\$30</b>
Over 800	\$27.50	each	<b>\$40</b>
Circuits	\$5	each	<b>\$7</b>
Lighting Fixtures/Smoke Detectors	\$7	per 25 (or fraction)	<b>\$10</b>
Dishwasher/Disposal/Hood	\$5	each	<b>\$7</b>
Furnace/Unit Heater	\$5	each	<b>\$7</b>
Electrical Heating Units	\$5	each	<b>\$7</b>
Power Outlets - Range/Dryer/Hot Tub/standard	\$5	each	<b>\$7</b>
Fire Alarms	\$5	per station	
up to 10 stations/horns	new	flat fee	<b>\$50</b>
each additional station/horn	new	each	<b>\$7</b>
Feeders - Bus Ducts, etc.	new	per 50' (or fraction)	<b>\$7</b>
Equipment regulated by code but not otherwise itemized	new	each	<b>\$15</b>
Conduit or Grounding Only	new	each	<b>\$45</b>
Swimming Pool/Hot Tub	new	each	<b>\$20</b>
Signs	\$5	per circuit	<b>\$7</b>
Generators/Motors	\$15	each	<b>\$20</b>
Mobile Home in Park	\$95	flat fee	<b>\$130</b>
Safety/Investigation Inspection	\$50	each	<b>\$70</b>

**Planning***Plats:*

Preliminary Plat	\$1,000	flat fee	<b>\$1,180</b>
plus per lot	\$10	per lot	<b>\$12</b>
Final Plat	\$500	flat fee	<b>\$590</b>
plus per lot	\$15	per lot	<b>\$18</b>

*Site Plan Review:*

Condo, plus	\$1,500	flat fee	<b>\$1,770</b>
per unit	\$15	per unit	<b>\$18</b>
Multi-Family, plus	\$1,500	flat fee	<b>\$1,770</b>
per dwelling unit	\$4	per unit	<b>\$5</b>
Mobile Home Park, plus	\$1,500	flat fee	<b>\$1,770</b>
per lot	\$4	per unit	<b>\$5</b>
Institution, Commercial, Industrial, Public, Semi-Public, plus	\$1,500	flat fee	<b>\$1,770</b>
per acre or portion	\$30	per acre	<b>\$35</b>

*Rezoning, plus*

	\$1,000	flat fee	<b>\$1,180</b>
per acre or portion	\$10	per acre	<b>\$12</b>
with a Planned Development, plus	\$500	flat fee	<b>\$590</b>
per acre or portion	\$10	per acre	<b>\$12</b>

*Special Use Permit, plus*

	\$1,000	flat fee	<b>\$1,180</b>
per acre or portion	\$30	per acre	<b>\$35</b>

*Planned Development/Planned Unit  
Development, plus*

	\$1,500	flat fee	<b>\$1,770</b>
per acre or portion	\$30	per acre	<b>\$35</b>

*Variance Requests*

Residential	\$200	flat fee	<b>\$235</b>
each additional requested variance	\$50	per add.	<b>\$60</b>
Non-Residential	\$300	flat fee	<b>\$355</b>
each additional requested variance	\$75	per add.	<b>\$90</b>
Multi-Family	\$150	flat fee	<b>\$180</b>
Commercial	\$200	flat fee	<b>\$240</b>

*Interpretation/Appeal*

	\$200	flat fee	<b>\$240</b>
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*Land Division*

	\$125	per parcel created	<b>\$150</b>
<i>Minimum Amount</i>	\$250	<i>minimum</i>	<b>\$300</b>

*Cell Towers*

New Tower	\$5,000	flat fee	<b>\$5,400</b>
Co-Location or Modification	\$2,500	flat fee	<b>\$2,700</b>
Medical Marihuana Location Permit	\$100	flat fee	<b>\$110</b>
Zoning Certification Request/Letter	new	per hour	<b>\$50</b>
Admin. Fee for Code Enforcement	\$50	flat fee	<b>\$70</b>
Abatements			

**Rental Program***Registration*

Registration Fee	\$100	per parcel	<b>\$110</b>
per Unit Fee	\$30	per unit	<b>\$33</b>

*Re-Inspection*

1st Re-inspection	\$10	per unit	<b>\$11</b>
2nd Re-inspection	\$100	per unit	<b>\$110</b>
3rd Re-inspection	\$200	per unit	<b>\$220</b>
4th & Subsequent Re-Inspection	\$500	per unit	<b>\$550</b>

*Other Fees*

Unregistered Rental	\$225	per unit	<b>\$250</b>
Investigation Fee			
Tax Lien Processing Fee	\$100	per parcel	<b>\$110</b>
Administrative Service Fee	\$50	per parcel	<b>\$55</b>
Origination Registration Fee (1 time)	\$500	per parcel	<b>\$550</b>